



City of Anaheim
Office of the City Clerk

200 S Anaheim Blvd Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

Request for Public Records

- STEP 1: COMPLETE all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
STEP 2: SUBMIT completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net fax: (714) 765-4105
STEP 3: WAIT to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will not be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Brittany Tse Date: 4/10/15 11:36 AM
Company Name: Partner Engineering and Science, Inc.
(Mailing) Address: City/State/Zip Code: Torrance
Phone number: Email:
Preferred method of contact in the event of questions:
Email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Stadium Gateway: 1900 South State College Boulevard, Anaheim California 92806

To: Whom It May Concern,

My company is performing a Property Condition Assessment Report on the above referenced property. Under the Freedom of Information Act, I am requesting records on the following information:

- Are there any Open Code Enforcement / Notices-of-Violation and/or Current Notices-To-Comply (NTCs)
-Are there any Open Building Code Notices-of-Violation and/or Current Notices-To-Comply (NTCs)
-Are there any Open Planning/Zoning Code Notices-of-Violation and/or Current Notices-To-Comply (NTCs)
-Is this property in legal and conforming use?

-A copy or record of all Certificate of Occupancy on file ; Please provide a copy, if available. If there is not one on file, is it a code enforcement issue?

The information entered to request for public records is continued on succeeding page(s)

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records [X] Please Mail

Electronically Signed/Submitted 4/10/15 11:36 AM

SIGNATURE OF REQUESTER



City of Anaheim
Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

Request for Public Records

DESCRIPTION OF REQUESTED RECORD(S)-Continuation

-All building permits within the last 10 years

Your assistance in this matter is greatly appreciated.

Jennifer L. Hall

From: Linda Andal
Sent: Friday, October 16, 2015 8:57 AM
To: Jennifer L. Hall
Subject: FW: Request for Public Records
Attachments: FOIA REQ.pdf

From: Tse, Brittany
Sent: Thursday, October 15, 2015 10:01 AM
To: Linda Andal
Subject: Request for Public Records

To Whom It May Concern,

I have attached my Request for Public Records.

Please feel free to call or email me with any questions or comments.

Thank you in advance for your time.

Brittany Tse
PCA Staff Assessor

PARTNER ENGINEERING AND SCIENCE, INC.