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OFFICE OF CITY CLERK
CITY OF ANAHEIM

To: Office of the City Clerk
Fax number: (714) 765-4105

From: Svetlana Furman
Fax number:

Date: 11/24/2015

Regarding: Records Request - City of Anaheim

Phone number for follow-up:

Comments:

Enclosed please find a letter request to review files from Toeroek Associates, Inc.

If you have any questions, you can reach me at _____ or by email at _____
. Thank you for your assistance.


Fax 1 of 1

Total Pages: 5 [including this page, request letter with the address list, public records request form, and 1 credential letter]

**TOEROEK
ASSOCIATES, INC.**

November 24, 2015

VIA FAX: (714) 765-4105



City of Anaheim
Office of the City Clerk
200 S. Anaheim Blvd.
Anaheim, CA 92805

**Subject: Toeroek Associates, Inc. - EPA Contract No. EP-BPA-11-W-0001
Orange County Site Document Collection**

Custodian of Records:

This letter concerns a public records information request that Toeroek Associates, Inc. is conducting on behalf of the United States Environmental Protection Agency (USEPA), Region 9, under the above-referenced contract. A copy of my EPA credential is attached. Pursuant to your agency's procedures for obtaining public records, attached is a public records request form and a list of facilities for which we are requesting documents.

We require all records relating to zoning enforcement, including those that are housed onsite or at an offsite facility (e.g., an Iron Mountain storage facility). We are interested in reviewing any zoning/code enforcement records (inspection reports, complaints, notices of violation, orders, litigation, etc.) relating to the businesses or addresses on the attached list. In particular, we are searching for records relating to environmental problems such as complaints or inspection observations of improper disposal of contaminants onto the ground or into sewers or creeks, or accidents involving disposal of products onto the ground or in the water, etc.

Please contact me at _____ or _____ to confirm the availability of records and to schedule an appointment for me to review the records in your office.

Sincerely,



Svetlana G. Furman

Enclosures(3)

List of Addresses for Records Request:

1	Roddick Tool Co., Inc.; Hinderlighter Heat Treating/Roddick Tool; National Heat Treating Co., Inc.	1023/1025 N. Pauline St.	Anaheim
2	Reliance Electric	1025 N. Sabina St.	Anaheim
3	Nelco Products, Inc.	1100-1107 E. Kimberly Ave.	Anaheim
4	WC Richards Company of California	1116 N. Olive St.	Anaheim
5	Litton Industries, Inc.; Northrop (Kester Solder)	1730 N. Orangethorpe Park	Anaheim
6	AeroTech Plating	1808 North American St.	Anaheim
7	Aeroscientific Corp. (Trilogy Plating); Multa Circuits Division Radix Corp.	184 E. Liberty Ave.	Anaheim
8	Northrop (Y-12)	301 E. Orangethorpe Ave.	Anaheim
9	Northrop Corp. (ESO/EMD)	500 E. Orangethorpe Ave.	Anaheim
10	Monitor Plating	800 E. Orangefair Lane	Anaheim



City of Anaheim
Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net; fax (714) 765-4105.
- STEP 3: WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will **not** be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Svetlana G. Furman Date: 11/24/2015

Company Name: Toeroek Associates Inc.

(Mailing) Address: _____ City/State/Zip Code: Oakland, CA 94612

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: E-mail

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Please see attached address list.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

Svetlana Furman

SIGNATURE OF REQUESTER



**UNITED STATES ENVIRONMENTAL PROTECTION
AGENCY WASHINGTON, D.C. 20460**

**OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT**

CREDENTIALS AND DESIGNATION

Under my authority as Contracting Officer, U.S. Environmental Protection Agency, OAM Headquarters, I hereby confirm that

Svetlana Gelfond

whose signature and address appear below, is an authorized contractor of the U.S. Environmental Protection Agency (USEPA) for the purpose of information gathering and access pursuant to Section 104(e) of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Section 9604(e). Contract numbers include EPA Contract No. EP-BPA-11-W-0001, GSA Schedule GS-10F-0221P (SESS-Remedial/Removal).

Information may not be withheld from USEPA on the grounds that it is considered to be confidential or proprietary. USEPA will treat information claimed to be privileged or confidential, trade secrets, and commercial or financial information as provided under 40 CFR, Part 2, Subpart B. Accordingly, you may indicate any information which you claim to be privileged or confidential so that the USEPA will take appropriate protective measures.

USEPA regulations on confidentiality of business information require that USEPA contractors agree to protect information that is claimed to be confidential. Violation of these requirements by a contractor may be grounds for suspending or disbaring the contractor.

Expiration date: March 31, 2016

Signed: *James V. Langan*

James V. Langan, Contracting Officer
OARM / OAM / SRRPOD
U.S. Environmental Protection Agency
1200 Pennsylvania Ave NW - Mail Code 3805R
Washington, DC 20460
202.564.2227 (Office)
202.566.2567 or 2568 (FAX)

Date: 5/18/11

Signed: *S. Gelfond*

Svetlana Gelfond
Teerook Associates, Inc.

Date: 5/17/11

Oakland, CA 94612