



City of Anaheim
Office of the City Clerk

200 S Anaheim Blvd Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

Request for Public Records

- STEP 1: COMPLETE all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
STEP 2: SUBMIT completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net fax: (714) 765-4105
STEP 3: WAIT to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will not be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Toni Hill Date: 1/11/16 1:22 PM
Company Name: Acme Research
(Mailing) Address: City/State/Zip Code: 76682
Phone number: Email:
Preferred method of contact in the event of questions:
municipal@acmeresearch.com or thill@acmeresearch.com

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Under the California Public Records Act, Acme Research formally requests that your office provide us with public spending information, including both capital and operating expenditures, for payments made by or on behalf of the City of Anaheim during fiscal year 2015 or your most recently completed calendar year. Specifically, for any payee, other than an employee, that was paid a cumulative total amount of \$10,000 or more, we seek the payee name, address, and the cumulative total dollar amount paid to the subject payee over the relevant time period. If a data sort of this type is not available, please supply the requested information for all non-employee payees. This is the same information that Jennifer Sorensen was kind enough to provide to us via email for fiscal year 2014.

We would prefer to receive the data electronically in CSV, text, PDF document, or an Excel spreadsheet. If the data cannot be sent via e-mail, you may send the information on a PC-formatted disk by mail.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records [X] Please Mail

Electronically Signed/Submitted 1/11/16 1:22 PM

SIGNATURE OF REQUESTER