

Jennifer L. Hall

From: Linda Andal
Sent: Monday, January 25, 2016 8:58 AM
To: Jennifer L. Hall
Subject: FW: Public Records Request
Attachments: City of Anaheim PR Request_MKB Complete.pdf

From: Kersting, Maryll
Sent: Monday, January 25, 2016 5:43 AM
To: Linda Andal
Subject: Public Records Request

Good morning,

I would like to submit a public records request for the current contract the City of Anaheim has for security guard services, specifically the contract that was just competed in 2015. I would like to request all addendum/changes to the contract as well, in addition to all of the proposals, and all evaluation documentation associated with that procurement.

Please contact me with any questions.

Best,

Maryll Kersting
Capture Management Support Representative
AlliedBarton Security Services
Government Services Division

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City of Anaheim
Office of the City Clerk

200 S Anaheim Blvd Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

Request for Public Records

- STEP 1: COMPLETE all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
STEP 2: SUBMIT completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net fax: (714) 765-4105
STEP 3: WAIT to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will not be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Maryll Kersting Date: 9/22/15 3:56 PM 1/25/16
Company Name:
(Mailing) Address: City/State/Zip Code: Scottsdale / AZ / 85259
Phone number: Email:
Preferred method of c
Email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

i would like to request a copy of the current contract and all addendum/changes made to the City of Anaheim's current contract for security guard services. This contract was rebid in 2015. Please contact me with any questions.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

[X] I wish to inspect City records [] Will Pick-Up Records [] Please Mail

Electronically Signed/Submitted: 9/22/15 3:56 PM
maryll kersting 1/25/16

SIGNATURE OF REQUESTER