



City of Anaheim
Office of the City Clerk

200 S Anaheim Blvd Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

Request for Public Records

- STEP 1: COMPLETE all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
STEP 2: SUBMIT completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net fax: (714) 765-4105
STEP 3: WAIT to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will not be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Olin Akisoglu Date: 2/12/16 12:44 PM
Company Name: Reuters
(Mailing) Address: City/State/Zip Code: College Park/MD/20742
Phone number: Email:
Preferred method of contact in the event of questions:
email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

On behalf of Reuters news agency, I request the following records under Cal. Gov't Code § 6250 and local public records laws:
1. A log of all disciplinary action against Anaheim Police Department's officers for the last 10 years, including all fields that are publicly releasable. If available, the fields we request include but aren't limited to the name of the officer, the case number, the date of the incident, a summary of the incident, the final outcome and the disciplinary action if any.
2. A log of commendations issued to police officers, including all fields that are publicly releasable.
3. A log of payments related to legal settlements, pre-litigation decisions and jury verdicts for the last 10 years involving the police department and/or its officers, including all fields that are publicly releasable.
4. A log of any independent or civilian review board sustained case files, including all fields that are publicly releasable. If available, the fields we request include but aren't limited to officer name, incident date, log/C.R. No., notification date, location, complaint, summary and finding.

We are willing to negotiate aspects of my request to make this process easier, for example the time frame.

We prefer to receive records in the following formats, listed in order of preference: (1) an electronic data format such as Excel spreadsheet, delimited data set, database file,

The information entered to request for public records is continued on succeeding page(s)

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records [X] Please Mail

Electronically Signed/Submitted 2/12/16 12:44 PM

SIGNATURE OF REQUESTER



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**DESCRIPTION OF REQUESTED RECORD(S)-Continuation**

*or similar; (2) other non-proprietary electronic format. We would also like all documentation related to the log including a data dictionary/record layout.*

*The law allows you to waive or reduce fees when information is sought in the public interest, as is the case for this request. Releasing this information will help the public understand how complaints about police conduct are handled. Reuters news agency will not use this information for any commercial purpose. In any case, please inform us first if you estimate that the fees will exceed \$25.*

*If you expect a significant delay in responding to this request, please contact us with information about when we might expect copies or the ability to inspect the requested records.*

*If you deny any portion of this request, please cite the applicable exemption under the Open Records Law.*

*If you have any questions about any aspect of this request, please call me at*

*or email me at*

*Thank you for your attention to this*

*matter.*