



February 25, 2016

*City of Anaheim
Office of the City Clerk
200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765-5166*

Public Records Request for Orange County Neighborhood Center

RE: Parcel No: 358-191-12

*130 N IMPERIAL HWY
154 N IMPERIAL HWY
5701 E SANTA ANA CANYON RD
5717 E SANTA ANA CANYON RD
5725 E SANTA ANA CANYON RD
5731 E SANTA ANA CANYON RD
5741 E SANTA ANA CANYON RD
5743 E SANTA ANA CANYON RD
5745 E SANTA ANA CANYON RD
5747 E SANTA ANA CANYON RD
5749 E SANTA ANA CANYON RD
5753 E SANTA ANA CANYON RD
5755 E SANTA ANA CANYON RD
5757 E SANTA ANA CANYON RD
5759 E SANTA ANA CANYON RD
5761 E SANTA ANA CANYON RD
5763 E SANTA ANA CANYON RD
5765 E SANTA ANA CANYON RD
5767 E SANTA ANA CANYON RD
5769 E SANTA ANA CANYON RD
5773 E SANTA ANA CANYON RD
5775 E SANTA ANA CANYON RD
5781 E SANTA ANA CANYON RD
5783 E SANTA ANA CANYON RD
5791 E SANTA ANA CANYON RD*

Please find this as a formal records request for the above mentioned property:

- 1) Provide copies of any Open Violations that would negatively impact the property (housing, building, zoning, fire, code enforcement, etc...)



Public Records Request for Orange County Neighborhood Center continued:

- 2) Please provide copies of any variances, ordinances, special/conditional use permits, special exceptions, zoning case, resolutions, approved site plan if needed or associated with the property development requirements.
- 3) Provide all certificate of occupancy permits issued, explanation of any missing certificate along with a copy of the regulation regarding when a certificate of occupancy is required, if it is a violation and what penalty is imposed for a missing certificate of occupancy.
- 4) Provide copies of any road project plans (construction, widening, etc...) that would require additional right of way from the property

Hard copies are not needed if you could please fax or email information. Please let me know if you need a rent roll or tenant list or any additional information to complete our records request.

Respectfully,

Candice Martin
Research Analyst



Oklahoma City, OK 73112



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Candice Martin Date: 02/24/16

Company Name: Zoning Info

(Mailing) Address: _____ City/State/Zip Code: Oklahoma City, OK 73112

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

See attached request for records for Orange County Neighborhood Center

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

Candice Martin
 SIGNATURE OF REQUESTER

Jennifer L. Hall

From: Linda Andal
Sent: Wednesday, February 24, 2016 2:27 PM
To: Jennifer L. Hall
Subject: FW: Freedom of Information Public Records Request ref 43299
Attachments: PRR-signed.pdf; FOIL Request All Docs.doc

From: Candice Martin
Sent: Wednesday, February 24, 2016 12:48 PM
To: Linda Andal
Subject: Freedom of Information Public Records Request ref 43299

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