

ANAHEIM PUBLIC WORKS INITIAL PROJECT SUBMITTAL

CERT. COMP (SMA)	LOT LINE ADMT	CERT. CORR. (MAP)	TECH STUDY (**)	FINAL WQMP	SEWER STUDY	TRACT MAP	FINAL P.M.	MINOR H.S. GP	FLAT GRAD. PLAN	HILL GRAD. PLAN	RCP: SEWER OR SD	RCP: STREET+ L/S IRRI	TRAFFIC SIGNAL, NON DEV	DRY UTILITIES	LANE CLOSURE/ TRAFFIC CNTRL		
3	3	2	2	2		5	5	4	12	12	11	12	11	9	4	PLAN REQUIREMENTS	
8-1/2" X 11" or 8-1/2" X 14"			8-1/2" X 11"			18" X 26"		24" X 36"							11" X 17"		Number of plan sets required (folded by 9" x 12" or 9" x 13")
•	•	•	•	•	•			•	•	•	•	•	•	•	•	Name, address, email & phone number of licensed professionals (i.e. developer and engineer)	
•	•	•	•	•	•			•	•	•						Site address	
								•	•	•	•	•	•			Title block description (for indexing)	
								•	•	•	•					Quantities (including cut/fill & slope landscape area)	
								•	•	•	•					Maximum depth of cut and/or fill (in feet)	
								•	•	•	•	•				City bench mark with complete description and elevations	
DEPOSITS																	
•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	Checking / Inspection deposit (See current Public Works Fee Schedule)	
PUBLIC MEETING																	
										•						Environmental information form	
										•						List of persons within 300' radius	
										•						Self adhesive address labels	
										•						Verification letter from title company (signed & dated)	
MISCELLANEOUS																	
•	•					•	•									•	Site Plan (# of sets to equal plans required)
	•																Letter from other parties with record title interest (See procedures for additional requirements)
•	•					•	•										Title report, Reference Deeds, Draft Deed(s)
•	•																Closure calculations
						•	•		•	•							Draft of Covenants and Agreements, if applicable
																•	One (1) hard copy of Grading Plan
																•	One (1) hard copy of WQMP & (1) electronic copy (CD)
									•	•							One (1) hard copy of the Drainage Report & one (1) electronic copy (CD)
									•	•							One (1) hard copy of soils & geological report & one (1) electronic copy (CD)
															•		One (1) hard copy of report & one (1) electronic copy (CD) (Preliminary: Soils, Drainage or WQMP)
											•	•	•	•	•		Three (3) Sets of Traffic Control Plans (*)
												•					Three (3) additional plan sets required if Traffic Signal is included
															•		Additional plan set required if Wind Load Calculations (CD) is submitted
								•							•		Additional plan sets may be required dependent of project type
•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•		Project Description Transmittal letter

NOTE:

(*) Traffic Control plans may be required; an additional plan set is required if site abuts or is within Resort District or Platinum Triangle

(**) Each Tech Study requires its own submittal and deposit