

# CENTER FOR DISABILITY ACCESS

SAN DIEGO, CA 92131

April 5, 2016

Via U.S. Mail and Email  
landal@anaheim.net

Custodian of Records  
Office of the City Clerk  
200 S. Anaheim Blvd.  
Anaheim, CA 92805

Re: Public Records Request (Government Code Section 6250 et seq.)

To the Custodian of Records:

Pursuant to the California Public Record Act, Cal. Govt. Code § 6250, we are requesting copies of the following public records<sup>1</sup>:

1. All records related to the construction, alteration, maintenance or repair of the sidewalks on the 200 and 100 blocks of East Walter Street from January 2014 to present.
2. Any complaints received by members of the public regarding the condition of the sidewalks on the 200 and 100 blocks of East Walter Street from January 2011 to present.
3. Records pertaining to any claims or settlements reached regarding the conditions on the sidewalks on the 200 and 100 blocks of East Walter Street from January 2011 to present.
- 4.

Together with the requested records, please provide a cover letter verifying that the enclosed copies are true and correct records of the City of Anaheim.

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<sup>1</sup> The term “public records” as used in this request is defined as “any writing containing information relating to the conduct of the public’s business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics.” Cal. Gov. Code § 6252(e). “Writing” is defined as “any handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combination thereof, and any record thereby created, regardless of the manner in which the record has been stored.” Cal. Gov. Code § 6252(g).

We would prefer to receive these documents in electronic format if available. We will accept documents that have personal identifying information redacted. If you believe a portion of the information we have requested is exempt from disclosure by express provision of the law, Cal. Govt. Code section 6253(a) requires segregation and deletion of that material in order that the remainder of the information be released.

We will reimburse you for the direct costs of copying if you refuse to waive such costs, and ask that you contact us in advance should the costs be expected to exceed \$150. However, please note that the Center for Disability Access is requesting these documents in order to further the public interest. Accordingly, we ask that you waive any copying fees. See, North County Parents v. Dept. of Education, 23 Cal.App.4th 144 (1994) (holding that Government Code Section 6253.1 gives a public entity the power to "adopt requirements for itself which allow greater access to records than prescribed by the minimum standards set forth [by statute]," including a waiver or reduction in copying fees).

Please contact me at: \_\_\_\_\_ or \_\_\_\_\_ if you have any questions. We look forward to receiving your response within the ten days required by law. Cal. Govt. Code § 6253(c).

Sincerely,



Michelle Uzeta  
Attorney

## Jennifer L. Hall

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**From:** Linda Andal  
**Sent:** Thursday, April 07, 2016 3:20 PM  
**To:** Jennifer L. Hall  
**Subject:** Fwd: Public Records Request  
**Attachments:** 2016.04.05 PRA.PDF

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

**From:** Claire Cylkowski  
**Date:** 4/7/2016 3:12 PM (GMT-08:00)  
**To:** Linda Andal <[landal@anaheim.net](mailto:landal@anaheim.net)>  
**Subject:** Public Records Request

Hello Custodian of Records,

Please see the attached letter from Attorney Ms. Uzeta.

Best Regards,

Claire Cylkowski  
Legal Assistant

POTTER HANDY, LLP

**New Mailing Address:**

**San Diego, CA 92196-2490**

Delivery Address:

San Diego, CA 92131



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