

To: **Anaheim Public Uty**
Subject: **Requesting 12-Month CONSUMPTION Historical Data – Please Rush**
Importance: High
Contact: **Please Email/Fax to the Attention of Alexis Hollis. For questions or concerns please call**

To Whom It May Concern,

On behalf of The U.S. Department of Housing and Urban Development (HUD), I am requesting 12-month history of **Electric DETAILED BILLING HISTORY REPORT** from **OCTOBER 1, 2014, to SEPTEMBER 30, 2015**, for **200 E Lincoln Ave #127 Anaheim, CA 92805** HUD has authorized ICF International and The Nelrod Company under contract #DU206SF-15-C-06 to gather and verify this requested information, and the data collection effort has been approved by the Office of Management and Budget (clearance number 2528-0203). Requested data will be used to determine whether current levels of utility allowance subsidies provided to tenants in assisted housing are adequate in helping residents pay their utility bills.

Attached please find the formal Utility Data Request, which describes the specifics of the request and our authority to collect this information, as well as signed Consent to Release Information letter(s) from the adult individuals residing in the property of interest. Requested data and a filled out copy of the Utility Data Request form should be returned immediately via email to _____ or by fax to _____

If you have any questions about this request, please contact me at _____

Thank you in advance for your quick service.

Cheryl Lord
Director, ResidentLife Utility Allowances
The Nelrod Company



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
c/o The Nelrod Company
Attn: HUDQC

Fort Worth, TX 76109

To (Provider):

Anaheim Public Uty

Re:

12-Month DETAILED BILLING HISTORY REPORT

Utility:

Electric

Account #:

Account Holder: Michalene Grace

To Whom It May Concern:

The U.S. Department of Housing and Urban Development (HUD) has authorized ICF International and The Nelrod Company under contract #DU206SF-15-C-06 to gather and verify the information requested below. The data collection effort has been approved by the Office of Management and Budget (clearance number 2528-0203) and is needed by HUD to carry out its responsibility to monitor its programs. The requested data is required under Federal Regulation 24 CFR 965-501-508. By signing the attached consent to release information letter, the person named above has given consent to release the requested information to ICF International and The Nelrod Company. Data reports will be used to determine whether current levels of utility allowance subsidies provided to tenants in assisted housing are adequate in helping residents pay their utility bills.

If you have any questions about this request, call Ms. Cheryl Lord, Director of ResidentLife Utility Allowances at The Nelrod Company, at (817) 922-9000 x 139. If you have questions about the authority to collect this information, call Dr. Yves S. Djoko, HUD Project Officer, at (202) 402-5851. Please provide the information requested below and return the data reports immediately via email to cheryl@nelrod.com or by fax to (817) 922-9100. When returning data, please complete the bottom of this form and include a copy.

The information that you provide will be kept confidential. HUD (or any HUD representative) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Any person who knowingly or willfully requests, obtains, or discloses any information under false pretenses concerning an applicant or tenant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or tenant affected by negligent disclosure of information may bring civil action for damages and seek other relief as may be appropriate against the officer or employee of HUD or HUD representative responsible for the unauthorized disclosure or improper use.

Notice: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to matters within its jurisdiction.

DATA REQUEST

ICF International and The Nelrod Company are requesting a 12-month **DETAILED BILLING HISTORY REPORT** from **OCTOBER 1, 2014 to SEPTEMBER 30, 2015** for the utility/utilities and property address listed above. Please see attached consent to release information letter(s) for the adult individuals residing at this property.

The consent to release information does not authorize the payment of any fees to you or your institution by us or the person named above. If a fee is required to obtain the requested information, please contact Ms. Cheryl Lord, The Nelrod Company at (817) 922-9000 x 139.

Return this form and requested data reports immediately to:

Cheryl Lord, The Nelrod Company, Attention: HUDQC
cheryl@nelrod.com | (817) 922-9100 (fax)

Name and title of person returning the form and requested data:

Signature:

- Requested Data Attached
- Requested Data Not Attached, Explain: _____

Phone Number: _____

Date: _____ / _____ / _____

Shaded Boxes for Official Use Only

Utility Data Request
OMB #2528-0209, Exp. 02/28/17

C/P/C

Macro Link

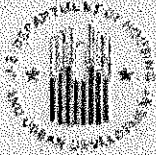
Date of Request

Fax #/Email: 714-765-4105

From: Cheryl Lord, Director, The Nelrod Company

Property Address: 200 E Lincoln Ave #127 Anaheim, CA 92805

Last 4 of SSN: _____



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-6000
OFFICE OF POLICY DEVELOPMENT AND RESEARCH

UTILITIES RELEASE LETTER

To Whom It May Concern:

The U.S. Department of Housing and Urban Development (HUD) has authorized ICF International and The Nelrod Company under contract #DU206SF-15-C-06 to gather and verify information regarding your actual out-of-pocket utility expenses. The purpose of gathering this information is to determine whether current levels of utility allowance subsidies provided to tenants are adequate in helping residents pay their utility bills.

This consent to release utility information letter authorizes the release of utility consumption history, costs, and rates from my utility supplier to ICF International and The Nelrod Company. It also authorizes that a copy of this release shall serve the same as an original.

By signing this form you agree to the following:

- I understand that this information will be kept confidential and will be used only for program purposes.
- I understand that my treatment, payment, enrollment, or eligibility for benefits may not be conditioned on signing this authorization.
- I understand I may revoke this authorization at any time in writing to the provider authorized to release information. It will not have any effect on any actions taken prior to receiving the revocation.
- I understand that by signing this authorization, I hereby release, acquit, and forever discharge my utility provider(s) from any and all claims, demands, damages, attorney's fees, costs, causes of action of whatever kind or nature, whether statutorily provided or otherwise, arising out of the release of my customer information by my utility provider(s) to the above named parties, or arising out of any intentional or unintentional use, misuse, theft, or improper use of my customer information by the above named party.

X Print Name: MICHAELNE GRACE Print Name: _____
 X Signature: Michaelne Grace Signature: _____
 X Date: 3.11.16 Date: ____/____/____

Print Name: _____ Print Name: _____
 Signature: _____ Signature: _____
 Date: ____/____/____ Date: ____/____/____

Authorization expires September 30, 2016.

Utilities Release Letter (HU-RL) 16 / 030 / 03

16 / 030 / 03