

Jennifer L. Hall

From: Linda Andal
Sent: Tuesday, April 05, 2016 9:16 AM
To: Jennifer L. Hall
Subject: Fwd: Request for Public Records
Attachments: Tressie Alvarez_20160330040240PM.pdf

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: Tressie Alvarez
Date: 4/5/2016 8:23 AM (GMT-08:00)
To: Linda Andal <landal@anaheim.net>, Fire Info <FireInfo@anaheim.net>
Cc: Misti Watkins
Subject: Request for Public Records

To Whom It May Concern:

I would like to request any information regarding the 4,000 gallon spill on 4/12/2004 at Euclid and Cerritos. Do you know what was spilled and do you have any further documentation regarding the spill.

City of Anaheim
Euclid at Cerritos
Anaheim, CA
Control#04-1961
Clean Up

Please call if you have any questions.

Thank you,



Tressie Alvarez
Production Support Coordinator
817-989-7466 ext.301

Dallas • Fort Worth • Sacramento

From: webmaster@anaheim.net [mailto:webmaster@anaheim.net]

Sent: Wednesday, March 30, 2016 6:03 PM

To

Subject: Request for Public Records

Thank you for using the City's online records request form. It is our goal to respond to your request within 3-business days, if limited research is required, but no later than 10-days from receipt of your request, in accordance with GC 6253(c). Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAWS. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, forwarding, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by e-mail or telephone, and delete the original message immediately. Thank you.



This email has been checked for viruses by Avast antivirus software.

www.avast.com



City of Anaheim

Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765 5166 • fax (714) 765 4105
www.anaheim.net

Request for Public Records

STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net fax: (714) 765-4105

STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Tressie Alvarez Date: 3/30/16 4:02 PM

Company Name: Escreenlogic

(Mailing) Address: _____ City/State/Zip Code: 76102

Phone number: _____ Email: _____

Preferred method of contact in the event of questions:

Email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Hello,

I would like to request any documentation regarding closure letters, or any of the following documentation if there is not a closure letter or no further action summary for the following addresses. Above-ground storage tanks (AST), Underground storage tanks (UST), Leaking Petroleum Storage Tanks (LPST), Groundwater Gradient Maps, Lab Analytical pertaining to the following addresses:

City of Anaheim
Euclid at Cerritos
Anaheim, CA
Control#04-1961
Clean Up

If your office has any document concerning the subject site, I can be contacted at _____ or my email is _____
Your prompt reply would be greatly appreciated.

The information entered to request for public records is continued on succeeding page(s)

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Electronically Signed/Submitted 3/30/16 4:02 PM

SIGNATURE OF REQUESTER



City of Anaheim
Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765 5166 • fax (714) 765 4105
www.anaheim.net

Request for Public Records

DESCRIPTION OF REQUESTED RECORD(S)-Continuation

Kind Regards,

Tressie Alvarez
Production Support Coordinator

Dallas • Fort Worth • Sacramento