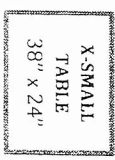
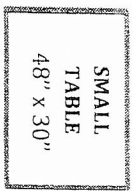
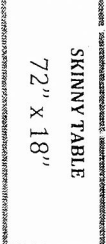
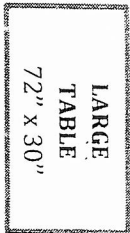
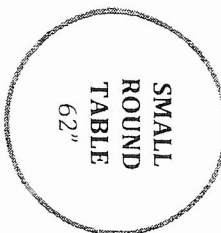
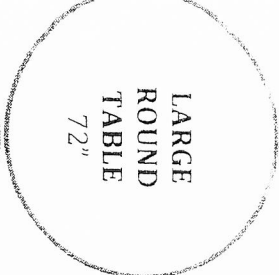
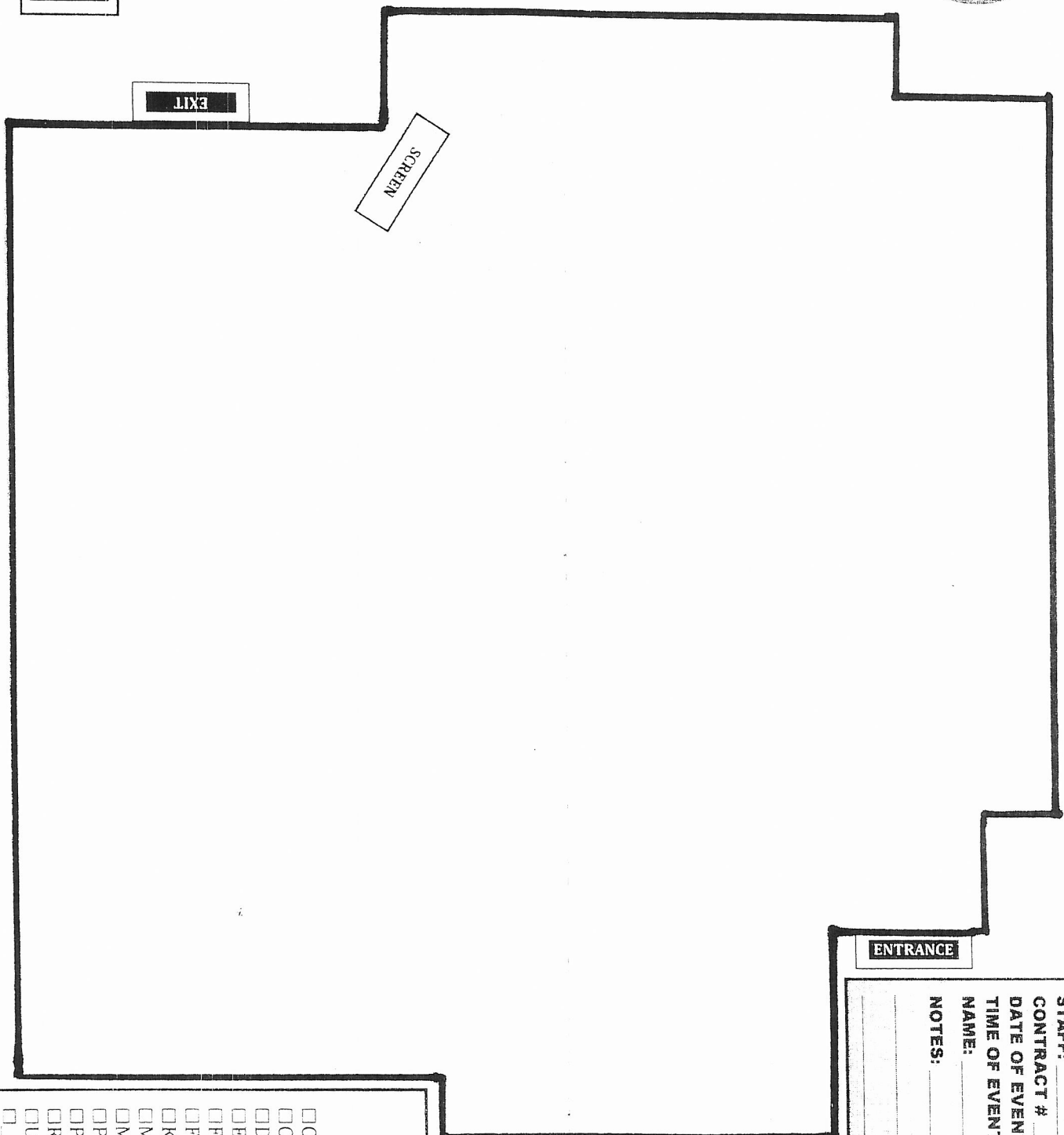


# OAK ROOM: CREATE YOUR OWN ROOM SET-UP



**Maximum Capacity: 60 people**



**STAFF USE ONLY**

STAFF: \_\_\_\_\_

CONTRACT # \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

TIME OF EVENT: \_\_\_\_\_

NAME: \_\_\_\_\_

NOTES: \_\_\_\_\_

- EQUIPMENT REQUESTED**  
(BASED UPON AVAILABILITY)
- California Flag
  - Coffee Maker
  - Dry Erase Board
  - Easel-Flip Chart Stand
  - Floor Podium
  - Food Warmer
  - Kitchen (No Stove)
  - Microphone
  - Microwave
  - Projection Screen
  - Projector
  - Refrigerator /Freezer
  - U.S.A. Flag
  -