



**City of Anaheim**  
 Office of the City Clerk  
 200 S. Anaheim Blvd., Suite 217  
 Anaheim, CA 92805  
 (714) 765-5166 • fax (714) 765-4105  
[www.anaheim.net](http://www.anaheim.net)

# REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; [tbass@anaheim.net](mailto:tbass@anaheim.net); fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

## REQUESTER INFORMATION

Full Name : Martha Bond Date: 7/18/18

Company Name: Disneyland

(Mailing) Address: \_\_\_\_\_ City/State/Zip Code: Anaheim, Ca 92803

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of contact in the event of questions: either phone or email

**DESCRIPTION OF REQUESTED RECORD(S):** (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Please provide report for DR#18-107712 Guest reported child was assaulted by Chip character at Goofy's Kitchen. (Disneyland Hotel) Time of occurrence was between 1830-2030.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records       Will Pick-Up Records       Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

\_\_\_\_\_  
**SIGNATURE OF REQUESTER**

## Jennifer L. Hall

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**Subject:** Report Request  
**Attachments:** 20180711-107712 Goofys Kitchen Assault.pdf

**From:** Bond, Martha Z.  
**Sent:** Thursday, July 26, 2018 12:20 PM  
**To:** Theresa Bass <[TBass@anaheim.net](mailto:TBass@anaheim.net)>  
**Subject:** Report Request

Please provide incident report for the alleged assault by a character.

For information protection purposes, please restrict printing or forwarding of this information to those who have a need to know and for tracking purposes. Thank You

# Martha Bond

Court Liaison  
Disneyland Resort Security Special Services

**D:** / Tie line:

**MC:**

**C:**

**E:**