



City of Anaheim

Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

Request for Public Records

STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net fax: (714) 765-4105

STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Marcel Roman Date: 8/10/18 2:22 PM

Company Name: UCLA Political Science

(Mailing) Address: _____ City/State/Zip Code: Los Angeles, CA, 90049

Phone number: _____ Email: _____

Preferred method of contact in the event of questions:

Email

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Hello,

I am requesting 911 calls for service data from 2016 to the present (August 10th, 2018) or to the date by which 911 call for service data was last recorded at the time this request is responded to. For each call for service, I am requesting the following characteristics:

- 1) The date and time when the 911 call was submitted
- 2) The location/address of occurrence (e.g. street address, latitude/longitude coordinates, cross-street)
- 3) The police district where the 911 call was submitted/the occurrence is reported at
- 4) The police beat where the 911 call was submitted/the occurrence is reported at
- 5) The police event type (e.g. what kind of report was submitted? Or crime described?)
- 6) Whether or not fire services responded
- 7) Any actions beyond basic event entry that were specified
- 8) Any remarks or details relevant to the event reported
- 9) Any location remarks (e.g. the event is occurring in an alley)

The information entered to request for public records is continued on succeeding page(s)

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records

Will Pick-Up Records

Please Mail

Electronically Signed/Submitted 8/10/18 2:22 PM

SIGNATURE OF REQUESTER



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DESCRIPTION OF REQUESTED RECORD(S)-Continuation

10) If the 911 call occurred in Spanish

Where each row is a 911 call in a .csv or excel spreadsheet. Thank you very much for your time!

*Best,
Marcel*