



**City of Anaheim**  
Office of the City Clerk  
200 S. Anaheim Blvd., Suite 217  
Anaheim, CA 92805  
(714) 765-5166 • fax (714) 765-4105  
[www.anaheim.net](http://www.anaheim.net)

# REQUEST FOR PUBLIC RECORDS

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2018 OCT 29 A 8:30  
OFFICE OF CITY CLERK  
CITY OF ANAHEIM, CA

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; [landal@anaheim.net](mailto:landal@anaheim.net); fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. Documents will not be copied until payment has been received. If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

### REQUESTER INFORMATION

Full Name : Noah Smith Date: 10/25/18

Company Name: LSW Enterprises

(Mailing) Address: \_\_\_\_\_ City/State/Zip Code: Anaheim, CA 92806

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of contact in the event of questions: Email

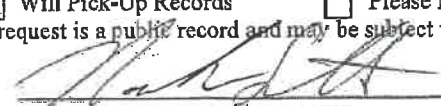
### DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

See attached letter containing specific public records

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records       Will Pick-Up Records       Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

  
\_\_\_\_\_  
SIGNATURE OF REQUESTER



Anaheim, CA 92806

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CITY OF ANAHEIM

October 25, 2018

**VIA EMAIL: landal@anaheim.net**

City of Anaheim

Attn: Custodian of Records, Office of the City Clerk

Anaheim, CA 92806

**Re: Public Records Request**

Dear Sir or Madam:

I write to make a public information request pursuant to the California Public Records Act (California Government Code §§ 6250 through 6276.48).

Specifically, I write to request the following documents in the possession of the City of Anaheim (the City):

1. All documents, information, and communications concerning the conduct of (i) LSW Enterprises, (ii) SoCal Biofuel, (iii) VegEnergy (iv) Rio Valley Biofuels, or (v) RHHR LLC, from January 2016 through the present date that are prepared, owned, used, received, or retained by the City.
2. All documents relating to Anaheim, CA 92806 from January 2016 through the present date.
3. All documents reflecting communications from January 2016 through the present date between the City and any of the following individuals: Scott Lohman, Todd Smith, Dennis Flanagan, Ray De La Cruz, Buddy Klovstad, Greg Solorio, Jon Doll, Eddie Flores Jr., Rigoberto "Rigo" Aleman, Michael Jay Claunch, and Lawrence G. Rolapp relating to (i) LSW Enterprises, (ii) SoCal Biofuel, (iii) VegEnergy, (iv) Rio Valley Biofuels, or (v) RHHR LLC.

The word "communications" should be interpreted broadly to include all written and electronic correspondence like emails, text messages, notes from phone calls and any other means of exchanging information or making contact.

This request includes all City employees' communications using a personal account and/or device.



LSW  
ENTERPRISES

Anaheim, CA 92806

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- 4. The name of any individuals or entities who have submitted open records requests to the City in 2017 or 2018 concerning (i) LSW Enterprises, (ii) SoCal Biofuel, (iii) VegEnergy, (iv) Rio Valley Biofuels, or (v) RHHR LLC and copies of such requests.

Please provide with the requested documents a signed and sealed certificate of public records with the following or similar language:

My name is \_\_\_\_\_ and I am the \_\_\_\_\_ (title) for the City of Anaheim. As the \_\_\_\_\_ (title), I am a Custodian of Records for the City of Anaheim and have the capacity to certify the attached documents as being true and correct copies of official public records maintained by the City of Anaheim. Attached to this Certificate are \_\_\_ pages of documents. These records are being produced under my signature and seal.

Signed on \_\_\_\_\_, 2018.

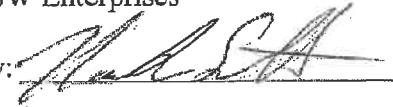
If you deny any part of this request, I kindly ask that you please provide each specific exception that you contend justifies the refusal to release the information. If you determine that some but not all of the information is exempt from disclosure and that you intend to withhold it, I ask that you redact it for the time being and make the rest available as requested.

We will pay the fees associated with the processing of this request, however, if you estimate that the fees will exceed \$250.00, please inform me through the above contact information prior to processing this request.

If you have any questions concerning this request, please call or email me at your convenience. The best phone number to reach me at is \_\_\_\_\_ and my email address is \_\_\_\_\_

Sincerely,

LSW Enterprises

By: 

Title: COO

LSW Enterprises  
Anaheim, CA 92806

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CITY OF ANAHEIM



# Fax

<b>To:</b>	City of Anaheim City Clerk	<b>From:</b>	Noah Smith
<b>Fax:</b>	(714) 765-4105	<b>Pages:</b>	4
<b>Phone:</b>	(714) 765-5166	<b>Date:</b>	October 26, 2018
<b>Re:</b>	Request for Public Records	<b>cc:</b>	

Urgent     For Review     Please Comment     Please Reply     Please Recycle

**Comments:**

Please find the City of Anaheim's Request for Public Records and correspondence from LSW Enterprises attached for your response. Thank you.