

**CITY OF ANAHEIM
PUBLIC WORKS CONSTRUCTION SERVICES
SURVEY**

200 S. Anaheim Blvd., 5th Floor, Anaheim, CA. 92805
(714) 765-5284 OFFICE (714) 765-4409 FAX
email: rwhill@anaheim.net
REQUEST FOR SURVEY STAKING

**REQUEST MUST BE RECEIVED BY SURVEY DIVISION A MINIMUM OF
TWO WORKING DAYS PRIOR TO STAKING BEGINNING**

TODAYS DATE: _____ REQUESTED BY _____

JOB LOCATION _____

PLAN OR SHEET NUMBER _____

ITEM TO BE STAKED (one item per request)

TYPE OF GRADES REQUIRED... (CIRCLE WHERE APPLICABLE)

TC FL FINISH SURFACE NONE OTHER _____

OFF-SET DISTANCE REQUIRED 0 3' 5' 10' OTHER: _____

INTERVAL: 25' 50' 100' OTHER _____

BEGINNING STA. _____ ENDING STA. _____

OTHER _____

Contractor will begin this portion of the project (date) _____

CONTACT PERSON

JOB FOREMAN _____ CELL- PHONE _____

OFFICE: _____ PHONE _____

FAX NUMBER: _____

**SEE BACK OF FORM FOR STAKING POLICY
NON-STANDARD REQUESTS MAY BE DENIED
REQUESTS FOR SURVEY WILL ONLY BE ACCEPCTED FROM PRIMARY CONTRACTORS
(NO SUB-CONTRACTORS)
INCOMPLETE REQUESTS CAN CAUSE DELAYS**

THIS SPACE FOR SURVEY USE ONLY

DATE RECEIVED: _____ TIME: _____

Re-stake Total number of hours _____ 2 man crew
Total number of hours _____ 3 man crew

Re-stakes may be billed to the contractor

03/04/08

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**CITY OF ANAHEIM
PUBLIC WORKS ENGINEERING
SURVEY
Standard staking policy
Non-standard requests may be denied**

<u>Type</u>	<u>Interval</u>	<u>Off-set</u>
Curb & gutter	25'	3' to TC
Curb returns	¼ deltas	3' to TC
Street paving	50'	As shown on plan
Intersection grids	12'	at grid points per plan
Sewer	25'	As required to flow line of pipe
Storm drain	25'	As required to flow line of pipe
Catch basins*	N/A	8' to TC at LD's and CB openings
Water lines	50'	As required
Electrical ducts	50'	Centerline of duct
Right of way	N/A	On line as required
Temporary construction easements	N/A	On line as required

Intervals other than those specified above will be given only when local conditions demonstrate the need and by approval of the City of Anaheim Survey Section

Cuts/fills for paving will be marked on the existing surface when possible. A grade sheet will be issued for all other work.

If curb exists then the ends of the local depression will be marked and will control the catch basin location.

No grades will be given if not shown on the project plans.

Fill out one request for each item of work. Treat each bid item as a separate item of work.

Prioritize requests if submitting more than one at the same time. If more than one request is submitted at the same time, allow time in your schedule for each task to be completed by the surveyors. Discuss this with the Survey section if necessary.

Fill out the form completely. Incomplete requests can cause delays.

All requests, including those from subcontractors MUST be routed through the prime contractor. The prime contractor will approve and prioritize each request.

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