



City of Anaheim

Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765 5166 • fax (714) 765 4105
www.anaheim.net

Request for Public Records

STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; landal@anaheim.net fax: (714) 765-4105

STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name: Lisa Bartley Date: 1/2/19 5:36 PM

Company Name: ABC7 Eyewitness News

(Mailing) Address: _____ City/State/Zip Code: 91201

Phone number: _____ Email: _____

Preferred method of contact in the event of questions:

email or phone call

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Hello,

Pursuant to the California Public Records Act, I am requesting access to and copies of:

- Any and all data, logs, or documents from the past 10 years regarding all complaints and internal investigations into sexual misconduct, rape, sexual harassment, conduct unbecoming an officer that is of a sexual nature, unnecessary physical contact, and unwarranted search involving on and off duty Anaheim Police Department sworn personnel.
- This should be inclusive of all relevant documentation, such as complaints, warnings, personnel records, and write-ups, even those that did not lead to legal action or an official investigation.

I would like to receive the information in electronic format.

I agree to pay reasonable duplication fees for the processing of this request in an amount not exceeding \$100. However, please notify me prior to your incurring any expenses in excess of this amount.

Please waive any applicable fees. Release of the information is in the public interest because it will contribute to the public understanding

The information entered to request for public records is continued on succeeding page(s)

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records

Will Pick-Up Records

Please Mail

Electronically Signed/Submitted 1/2/19 5:36 PM

SIGNATURE OF REQUESTER



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Request for Public Records

DESCRIPTION OF REQUESTED RECORD(S)-Continuation

of law enforcement conduct and internal affairs. I am a representative of the news media and this request is made as part of news gathering activity and not for commercial use.

If my request is denied in whole or part, I ask that you justify all deletions and denials by reference to specific exemptions of the act. I will also request that you release all segregable portions of the otherwise exempt material. I reserve the right to appeal your decision to withhold any information or to deny any waiver of fees.

As I am making this request as a journalist and this information is of timely value, I would appreciate your communication through telephone or e-mail if you have any questions regarding this request.

*I look forward to your reply. Thank you for your assistance.
Lisa*