



**City of Anaheim**  
 Office of the City Clerk  
 200 S. Anaheim Blvd., Suite 217  
 Anaheim, CA 92805  
 (714) 765-5166 • fax (714) 765-4105  
[www.anaheim.net](http://www.anaheim.net)

# REQUEST FOR PUBLIC RECORDS

**STEP 1: COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

**STEP 2: SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; [tbass@anaheim.net](mailto:tbass@anaheim.net); fax (714) 765-4105.

**STEP 3: WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

## REQUESTER INFORMATION

Full Name : Matthew Abrams Date: January 8 2019

Company Name: Request Archive

(Mailing) Address: \_\_\_\_\_ City/State/Zip Code: Washington, D.C. 20036

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Preferred method of contact in the event of questions: E-mail contact preferred

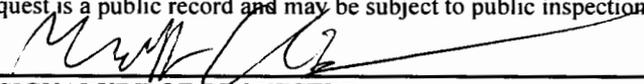
**DESCRIPTION OF REQUESTED RECORD(S):** (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

Please see attached document, as request does not fit within given space. All records may be sent via e-mail to the address given above. Thank you.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records  Will Pick-Up Records  Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

  
 \_\_\_\_\_  
 SIGNATURE OF REQUESTER

12/14/2018

Matt Abrams  
Request Archive

Washington, DC 20036

This request is being made in accordance with the California Legislative Open Records Act (Government Code 9070-9080) and all other applicable California public record laws. I am requesting copies of the following records related to former City Councilwoman Kristine "Kris" Murray:

- Copies of all salary and benefits including dates and amounts of any salary increases accepted or refused/returned by Murray.
- Records that Murray was eligible for pension or health care benefits while she served on council, and whether she received those benefits, including dollar amounts.
- Lists or other records containing the full names, dates of employment and salaries for any staff members who have worked or otherwise served in Murray's office or in any capacity under her since 2010.
- Records of all expenditures or reimbursements submitted by, or made on behalf of, Murray between 2010 and the present. These records include, but are not limited to, the following:
  - Any charges and/or payments to any City credits cards issued to Murray or provided for her use regardless of whether Murray personally signed the charges, since 2010.
  - Murray's private and/or personal office spending since 2010, specifically records detailing discretionary spending on security, furniture and general office upgrades and supplies (ie. televisions, computers, chairs, desks, etc.). Records sought include, but are not limited to, purchase orders and reimbursements.
  - Records reflecting any travel by Murray since 2010, including but not limited to travel expense reports, travel itineraries, budget reports, reservations and communications.
  - Records related to any vehicles available for Murray's exclusive use or car/mileage allowances or reimbursements paid for by City funds (whether in full or in part) since 2010.

All costs up to \$100 for the production of the requested records are authorized at this time. If costs are estimated to exceed this amount, please contact me for authorization.

I can be reached directly at \_\_\_\_\_ with any questions. You may FAX your response to \_\_\_\_\_, email it to \_\_\_\_\_ or mail it to my attention at the address provided above—please note that email is preferred. Thank you for your time and attention.

Sincerely,

Matt Abrams

**Jennifer L. Hall**

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**Subject:** Public Records Act Request  
**Attachments:** Anaheim City Clerk\_Request\_01-08-2019.docx; Anaheim\_PRA\_01-08-2019.pdf

**From:** Matt Abrams  
**Sent:** Tuesday, January 8, 2019 11:31 AM  
**To:** Theresa Bass <[TBass@anaheim.net](mailto:TBass@anaheim.net)>  
**Subject:** Public Records Act Request

Hi Theresa:

Please see the attached public records request form, as well as the separate request document. I couldn't fit the entirety of the request on the provided form, so I just wrote a separate request.

Thanks for your time and attention to this matter.

Best,

Matt Abrams

Washington, D.C. 20036