



City of Anaheim
Office of the City Clerk

200 S. Anaheim Blvd., Suite 217
Anaheim, CA 92805
(714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).

STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.

STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : Laura Goforth Date: July 2, 2019

Company Name: Fuscoe Engineering, Inc.

(Mailing) Address: _____ City/State/Zip Code: Irvine, CA 92606

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: email

DESCRIPTION OF REQUESTED RECORD(S):

(Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

I would like to request copies of the winning civil engineering firms' submittals in response to the "REQUEST FOR QUALIFICATIONS FOR ON-CALL ENGINEERING AND DESIGN SERVICES" issued by the City of Anaheim's Public Works Department (David Mori, PE) - due on March 1, 2019. PDF copies on a CD is preferred. Thank you.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.



SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: Request for Public Records
Attachments: COA_Request for Public Records - Fuscoe.pdf

From: Laura Goforth
Sent: Tuesday, July 2, 2019 5:00 PM
To: Theresa Bass <TBass@anaheim.net>
Subject: Request for Public Records

Hello,

As instructed on your website, I am emailing this request for public records. Please see attached.

Thank you,



LAURA GOFORTH | *Marketing Manager*



FUSCOE ENGINEERING, INC.

an employee owned company

Irvine, CA 92606

IRVINE . SAN DIEGO . ONTARIO . LOS ANGELES . EL CENTRO . SAN RAMON



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