



City of Anaheim
 Office of the City Clerk
 200 S. Anaheim Blvd., Suite 217
 Anaheim, CA 92805
 (714) 765-5166 • fax (714) 765-4105
www.anaheim.net

REQUEST FOR PUBLIC RECORDS

- STEP 1: **COMPLETE** all fields on this form. This form is to facilitate and expedite the processing of your public records request. Describe identifiable records in the possession of the City; your request must be sufficiently focused and specific to allow the City to locate the requested record(s).
- STEP 2: **SUBMIT** completed form by mail, fax, email or in person to Custodian of Records, Office of the City Clerk, 200 S. Anaheim Blvd. (714) 765-5166; tbass@anaheim.net; fax (714) 765-4105.
- STEP 3: **WAIT** to receive an invoice for responsive records. The City shall determine within 10-days from receipt of a public records request, whether the request, in whole or in part, seeks copies of discloseable public records in possession of the City [GC 6253(c)]. Please note that if you are requesting the opportunity to inspect records, you will be requested to make an appointment to return at a later date/time to view the documents.

Charges for the direct cost of duplication will apply. **Documents will not be copied until payment has been received.** If payment is not received within 10 days after invoice is sent, you may be required to submit a new request. Please see backside for additional information.

REQUESTER INFORMATION

Full Name : ANGELA TRUONG Date: 08/02/2019

Company Name: ROUX ASSOCIATES

(Mailing) Address: _____ City/State/Zip Code: LONG BEACH, CA 90804

Phone number: _____ Email: _____

Preferred method of contact in the event of questions: EMAIL/PHONE

DESCRIPTION OF REQUESTED RECORD(S): (Describe the specific public record(s) e.g., date, type, time period covering documents requested etc)

We are conducting a Phase I Environmental Site Assessment at a property in City of Anaheim.

This property is associated with the two parcels. The first parcel is located at 1619 West Lincoln Ave, Anaheim, CA 92801 (APN: 072-110-19). The second parcel is bounded by West Lincoln Avenue on the south, the Santa Ana Freeway on the north, 1699 West Lincoln Avenue on the east, and North Euclid Street on the west (this parcel does not have an address or APN).

We are interested in obtaining documents (all dates) related to these two parcels.

For the purpose of this request, environmental records would include underground storage tanks, aboveground storage tanks, "tiered" and/or other environmental permits, enforcement orders, and reports and correspondence related to site investigation/assessment, soil sampling, monitoring, cleanup/remediation, removal actions, closures, or any records related to conditions in air, soil, surface water, groundwater, or other environmental media.

I understand that I will be contacted once documents have been identified. If production of records is requested, an estimated cost will be provided to me and I agree that I will be required to submit payment for duplication costs (and mailing) prior to the production of the requested documents.

I wish to inspect City records Will Pick-Up Records Please Mail

Please note that information contained in any PRA request is a public record and may be subject to public inspection pursuant to the CA Public Records Act.

ANGELA TRUONG Digitally signed by ANGELA TRUONG
 Date: 2019.08.02 16:29:14 -07'00'

SIGNATURE OF REQUESTER

Jennifer L. Hall

Subject: City of Anaheim City Clerk PRA - West Lincoln
Attachments: City Clerk - Public-Records-Request-Form.pdf

From: Angela Truong
Sent: Friday, August 2, 2019 4:31 PM
To: Theresa Bass <TBass@anaheim.net>
Subject: City of Anaheim City Clerk PRA - West Lincoln

Hello,

Please see the attached PRA form.

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Can you please notify us if you have any records?

Thank you,

Angela Truong



California | Illinois | Massachusetts | New Jersey | New York | Texas



 Please consider the environment before printing this email.

NOTICE: This electronic communication, including any authorized attachments, contains information that may be legally privileged, protected, confidential and/or exempt from disclosure or certain types of use under applicable law. This information is for the sole use of the intended recipient(s). If you are not the intended recipient(s) or the employee or agent responsible for delivery of this message to the intended recipient(s), you are hereby notified that any review, use, disclosure, copying, distribution or the taking of any action in reliance on the contents of this e-mail or any attachments is strictly prohibited. You are further advised that review by an individual other than the intended recipient(s) shall not constitute a waiver of any attorney-client privilege which may apply to this communication. If you have received this communication in error, please notify the sender immediately by return e-mail, permanently delete this e-mail and any attachments from all computers on which they may be stored and destroy any print-outs of this email and any attachments.