

Jennifer L. Hall

From: Duane Roberts
Sent: Tuesday, August 06, 2019 10:41 PM
To: Theresa Bass
Cc: Jennifer L. Hall
Subject: California Public Records Act Request -- Anaheim First meeting at Convention Center on March 13th -- (080719)
Attachments: Anaheim First -- Convention Center --3-13-19.pdf; Original Photo--Anaheim First-Convention Center B--(3-13-19).jpg

Dear Theresa:

I'm attaching the following two files to this PRA:

1. A PDF file of an email printed out from Tom Morton's computer that pertains to an "Anaheim First" meeting that took place at the Anaheim Convention Center on March 13, 2019.

2. A photograph of the Anaheim First meeting that took place on March 13, 2019.

In the PDF file I provided, the email specifically says "Accounting -Please bill visit Anaheim directly."

In the photo I provided, the bottled water being served at this Anaheim First meeting has the City of Anaheim label on it. If you need other photos that make this clear, I have them.

'Was Visit Anaheim billed at all for anything at this meeting? Was anybody billed? I need some clarification.

Thanks!

Sincerely,

Duane J. Roberts

Wednesday, August 7, 2019

Theresa Bass, City Clerk
Office of the City Clerk
200 S. Anaheim Blvd., #217
Anaheim, CA 92805

Re: Public Records Act Request

Dear Theresa:

Pursuant to my rights under the California Public Records Act (Government Code Section 6250 et seq.) and the California Constitution, I ask to inspect and/or obtain a copies of the following documents:

1. All invoices, itemized billing statements, checks, accounting records, and public records that address, deal with, and/or pertain to an Anaheim First meeting that was organized by Visit Anaheim at the Anaheim Convention Center on Wednesday, March 13, 2019

The timeline for the aforementioned public records shall be between February 13, 2019 and June 13, 2019.

The particular section of the California Public Records Act which I believe to be applicable is Government Code Section 6253, which states, in pertinent part:

b) Except with respect to public records exempt from disclosure by express provisions of law, each state or local agency, upon a request for a copy of records that reasonably describes an identifiable record or records, shall make the records promptly available to any person, upon payment of fees covering direct costs of duplication, or a statutory fee, if applicable. Upon request, an exact copy shall be provided unless impracticable to do so. Computer data shall be provided in a form determined by the agency. California Government Code section 6253(b).

Under Section 6253 (c), you have ten days within which to respond to this request. If your agency chooses to withhold or delay production of records or information, it must justify such withholding by a writing, executed by the head of the agency, explaining the reasons for any delay, and the date on which production will be made, in no event more than 24 days from the date of this request.

If I can provide any clarification that will help expedite your attention to my request, please contact me below. I also request you notify me of any duplication costs exceeding \$10 before you duplicate the records so that I may come in and inspect them during business hours and decide which records I want copied.

Sincerely,

Duane J. Roberts

cc: Jennifer Hall, Records and Information Manager, Office of the City Clerk

Tom Morton

From: Zubair Serang
Sent: Monday, March 11, 2019 3:57 PM
To: _Convention Center; Carmen Garcia; Constance Russin; Eddie Kouyoumdjian; Elizabeth Lopez Quiorz; George Peterson; Hariette Benoit; Heather DeMartin; Jason Schelling; Jesus Santiago; Joanne Belisario; Kelly Hainlen; Kenyetta Suggars; Klarissa Karas; Nellie Mwaura-Green; Nichole Hohnhorst; Parking Chief (Group); Ric Leczel (leczel-ric@aramark.com); Trade Show Inspector; Visit Anaheim Sales and Services
Subject: POP-UP Visit Anaheim Meeting - Anaheim First - 3.13.19 - ACC North Plaza Level
Attachments: Diagram - Visit Anaheim Meeting - 3.13.19.pdf

Hello All,

Visit Anaheim will be hosting a pop-up meeting on Wednesday March 13th in ACC North Plaza level. Please see the information below and note that an event manifest will not be distributed since the event is not officially contracted. Please see the attached diagram as well.

The meeting will be from 5:30pm – 8:30pm.

General Information – Visit Anaheim is hosting a meeting for 30 people with an organization call Anaheim First. This is their monthly committee meeting and the venue is their location this month.

Accounting – Please bill visit Anaheim directly.

A/C – Please have AC on in the plaza level by 3pm.

Audio Visual – Production Services will provide a screen and projector or monitor for a presentation.

Catering Services – Dinner to be provided by catering for 30 people. Catering to cover tables.

Electrical – Provide 5 power strips total (1 per 2 tables)

Facility Services - U-Shape for 30 with (10) T8's (Bare). Please see the diagram attached. Let me know if you have any questions.

Parking – Attendees will be parking in Car Park 2 and will be validated.

Security – Please ensure all Plaza level ACC North lobby doors are unlocked by 4pm

Let me know if you have any questions.

Best,
Zubair

Zubair Serang | Event Manager
Anaheim Convention Center
Main: 714-765-8625 | Fax: 714-765-8965
zserang@anaheim.net
www.anaheim.net





Cecelia Aguilar

Todd Amant

Plaza