



SHORT-TERM RENTAL PARKING PERMIT APPLICATION SUBMITTAL INSTRUCTIONS

Short-Term Rental (STR) property owners may submit an application request to purchase one (1) parking permit that can be used by the short-term rental unit occupant to park on the public street where parking is otherwise legal. An issued parking permit must be visibly displayed inside the vehicle. No more than one (1) STR occupant vehicle may park on the public street.

An application for a replacement permit must be submitted and the prior parking permit will become invalid should a Short-Term Rental parking permit be lost or destroyed.

1. "Short-Term Parking Permit Application". Complete all sections of the application.

- a. Part 1 – Name and Address of Short-Term Rental Property
- b. Part 2 - Primary Owner Information
- c. Part 3 - Required Non-Refundable Parking Permit Processing Fee of \$35.00
Make check payable to the City of Anaheim.
- d. Part 4 - Review and Initial
If permit is for replacement, please include information as to the reason for replacement.
- e. Part 5 – Certification (Signature, Print Name and Title, Date)

2. Application Submittal.

- a. **Applications are accepted Monday through Friday between the hours of 8:00 AM and 5:00 PM.**
- b. **Parking Permit Application Forms** are available at Anaheim City Hall (Business License Division), 200 S. Anaheim Blvd, First Floor, Anaheim, CA 92805 or download application at www.anaheim.net/str
- c. City staff will contact you so that you may pick up the permit or have it mailed.

3. Questions. If you have specific questions regarding the Parking Permit Application, you may contact the Business License staff at (714) 765-5194 or email to blicense@anaheim.net.



CITY OF ANAHEIM
APPLICATION FOR STR PARKING PERMIT

Chapter 4.05-Anaheim Municipal Code

REG Permit # _____

New Permit Application

Replacement Permit Application

PART 1: NAME AND ADDRESS OF SHORT TERM RENTAL PROPERTY

Business Name OR Name as it appears on Property Grant Deed			
Property Address			
City ANAHEIM		State CA	Zip
(Include All Business Telephone Numbers) Business Phone	Fax Number		E-mail
Mailing Address			
City		State	Zip

PART 2: PRIMARY OWNER INFORMATION

Last Name		First Name		Middle
Alias or Maiden Names				
Home Address				
City		State	Zip	Phone

PART 3: Required Documents for Submittal of this Application:

Non-Refundable STR Parking Permit Fee of \$35.00
Please make check payable to: City of Anaheim

PART 4: The following must be initialed by the Primary Property Owner:

- _____ I have read and understand Chapter 4.05 of the Anaheim Municipal Code.
- _____ I certify that I am authorized to purchase a total of one (1) parking permit or placard from the City to be used by the Short-Term Rental occupant to park on a public street where parking is otherwise legal.
- _____ I certify a recreational vehicle including bus, boat, trailer, camper, cargo container, or personal water craft may not be parked at or on the Short-Term Rental property or on the street.
- _____ I certify that the parking permit or placard must be visibly displayed inside the vehicle front dashboard in front of the steering wheel, so that it is clearly visible through the windshield.
- _____ I certify that no copies or reproductions of this parking permit are permitted at anytime.

_____ I certify that should the parking permit be lost or destroyed an application for replacement must be submitted along with a \$35.00 replacement fee and the original permit will be null and void.

If application is for replacement of original permit, please include explanation for replacement request: _____

PART 5: CERTIFICATION

Individuals executing this STR Parking Permit Application on behalf of a corporation, partnership or other entity or organization, represent and warrant that they are duly authorized to execute and deliver this STR Parking Permit Application on behalf of such entity or organization and that this STR Parking Permit Application is binding upon the same in accordance with its terms.

I have read and understand all regulations pertaining to the operation of a Short Term Rental, as set forth in Chapter 4.05 of the Anaheim Municipal Code, the city's business license requirements, the City's Transient Occupancy Tax requirements and that I am responsible for compliance with these requirements. **I hereby certify under the penalty of perjury, under the laws of the State of California, that the foregoing information given is true and correct. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit and may subject me to criminal prosecution. I do hereby authorize the City of Anaheim, its agents and employees to seek verification of the information contained on this application. I further understand that I may not conduct the activity applied for except as authorized by the City Ordinances regulation Short-Term Rental Permits, and that a copy of the City Ordinances regulating Short-Term Rental Permits is available to me in the City Clerk's Office or over the Internet at www.anaheim.net (Chapter 4.05 of the Anaheim Municipal Code).**

Signature

Date

Print Name and Title

County and State where signed

OFFICE USE ONLY

APP REC'D _____ BY _____ REG PERMIT # _____

TRANSMITTED TO DEPARTMENTS: DATE _____ BY _____

REVIEWED BY:

Code Enforcement Division DATE _____ Recommendation _____ BY _____

STR Parking Permit # _____ Issued Date: _____