



**CITY OF ANAHEIM**  
**CHANGE IN 24 HOUR CONTACT PERSON**  
**FOR SHORT-TERM RENTAL**

200 S. Anaheim Blvd. #136, Anaheim, CA 92805  
P.O. Box 61042, Anaheim, CA 92803-6142  
(714) 765-5194  
**Chapter 4.05 Anaheim Municipal Code**

APPLICATION TO  
INCLUDE NOTARIZED  
AUTHORIZED AGENT  
NOTIFICATION TO  
NEIGHBORS

**BUS #** \_\_\_\_\_ **REG#** \_\_\_\_\_ **TOT #** \_\_\_\_\_

**PART 1: NAME AND ADDRESS OF SHORT TERM RENTAL PROPERTY**

Business Name or Legal Name of Owner of STR Property (as listed on Grant Deed)			
Property Address			
City <b>ANAHEIM</b>	State <b>CA</b>	Zip	
(Include All Business Telephone Numbers) Business Phone	Fax Number	E-mail	
Mailing Address			
City	State	Zip	

**PART 2: 24-HOUR LOCAL CONTACT PERSON**

<b>REQUIRED FOR ALL SHORT-TERM RENTAL PROPERTIES:</b> A.M.C. Subsection 4.05.100.0105 provides emergency contact has ability to respond to issues within forty-five (45) minutes of complaint.			
Name & Title		Address	
City	State	Zip	
Primary Phone:	Alternate Phone:	E-mail	

**PART 3: AUTHORIZED AGENT**

Please complete this section if application is being submitted/managed by person other than owner.			
Full Legal Name		Business Tax Cert #	
Home Address			
City	State	Zip	
Primary Phone	Alternate Phone		
Email Address:			

REG# \_\_\_\_\_

**City of Anaheim Short-Term Rental Permit**  
**AUTHORIZED AGENT APPOINTMENT**  
(Anaheim Municipal Code Section 4.05.050)

I, \_\_\_\_\_, declare as follows:  
Declarant/Property Owner

I am the owner of the residential property located at \_\_\_\_\_  
\_\_\_\_\_ Anaheim, CA 9280 \_\_\_\_\_. I am authorizing  
\_\_\_\_\_ also listed on Part 7 of the short-  
\_\_\_\_\_ Authorized Agent(s)

term rental application to act on my behalf as the management of the short-term rental property or units including the filing of all reports and remittance of transient occupancy taxes, and the compliance with the conditions of the short-term rental permit and the requirements of this chapter.

I understand the short-term rental permit shall only be issued to the owner of the property. I also understand that the owner shall remain responsible for compliance with the provisions of this chapter and failure of an agent to comply with this chapter shall not relieve the owner of the owner's obligations under the provisions of the chapter and shall be deemed non-compliance by the owner.

I understand that the authorized agent or property manager must hold an active City of Anaheim Business License.

I certify that the foregoing is true and correct and that this declaration is executed at  
\_\_\_\_\_ on \_\_\_\_\_, 20 \_\_\_\_\_.  
City and State Date

\_\_\_\_\_  
Signature of Declarant/Property Owner

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Print Name of Authorized Agent

\_\_\_\_\_  
Print Name of Authorized Agent

STATE OF CALIFORNIA }  
COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_ before me, \_\_\_\_\_, personally appeared  
Date Notary Public Name  
\_\_\_\_\_ who proved to me on the basis  
Name(s) of Signer(s)

of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal,

\_\_\_\_\_  
Signature of Notary Public

[Place Notary Seal Above]