



## SEX-ORIENTED BUSINESS PERMIT APPLICATION

PLANNING SERVICES DIVISION

### SUBMITTAL REQUIREMENTS CHECKLIST

It is unlawful for any person or entity to operate, engage in, conduct or carry on any sex-oriented business within the City of Anaheim unless the owner first obtains a sex-oriented business permit and a business license from the City of Anaheim. The purpose of this Sex-Oriented Business permit application is to facilitate the Planning Department's review to ensure all applications for a Sex-Oriented Business Permit satisfy the requirements of the City's Zoning Code. All Sex-Oriented Business Permit applications require review by a City Hearing Officer. The following minimum information and materials are required for the processing of an application for a Sex-Oriented Business Permit.

#### **APPLIES TO ALL APPLICATIONS**

- 1. SEX-ORIENTED BUSINESS PERMIT Application Form.
- 2. LEASE: If the business owner is a lessee or sub-lessee, a copy of the lease establishing tenancy shall be provided.
- 3. PRELIMINARY TITLE REPORT OR GRANT DEED AND RECENT PROPERTY TAX BILL: Documentation to confirm property ownership. A preliminary title report dated within 6 months of the application showing ownership and legal description of the subject property. In some cases, a grant deed with the most recent tax bill may be submitted in lieu of the preliminary title report.
- 4. CORPORATION/PARTNERSHIP DOCUMENTATION (*if applicable*): One copy of corporate or partnership, including documentation that the signator has authority to act on behalf of the corporation or partnership.
- 5. [DEPOSITOR'S TRUST FUND \(DTF\) SETUP FORM](#): Must include a check in the amount identified in the Planning and Zoning Fee Schedule.
- 6. LETTER OF OPERATION- A letter describing the proposed business and explaining how the proposed business will satisfy the applicable requirements set forth in the Anaheim Municipal Code (AMC) subsection 18.54.030.050. The letter shall be specific, and address all applicable requirements of that subsection. If an item is not applicable the letter shall state that.
- 7. SITE PLAN: 6 copies. (See [Appendix A](#))
- 8. FLOOR PLAN: 6 copies. (See [Appendix A](#))
- 9. SIGN PLAN: 6 copies (See [Appendix A](#))
- 10. LANDSCAPING PLAN: 6 copies (See [Appendix A](#))
- 11. PARKING STUDY (*if applicable*): If a parking variance is required, the applicant must also include a parking demand study in compliance with the Anaheim Municipal Code. At the time of submittal, the Planning Department may require additional information to determine the environmental impact as required by the California Environmental Quality Act (CEQA).
- 12. LOCATIONAL AND OPERATIONAL REQUIREMENTS: A letter describing how the proposed site and operation complies with Section 18.54.030.050 (Requirements for Sex-Oriented Business).
- 13. [BUSINESS LICENSE APPLICATION](#)

# SEX-ORIENTED BUSINESS PERMIT APPLICATION FORM

CITY OF ANAHEIM - PLANNING SERVICES DIVISION

## PROJECT INFORMATION:

Project Name:

Project Address or Location:

Assessor's Parcel Number(s):

Current Land Use:

## APPLICANT (BUSINESS OWNER) INFORMATION (the individual or entity financially responsible for the project):

Applicant Name:

Company Name:

Alias or Maiden Name:

Phone No:

Fax No:

E-mail Address:

Address:

City:

Zip Code:

Place of Birth

Date of Birth:

Sex:

Male  Female

Age:

Height:

Weight:

Hair Color:

Eye Color:

Driver's License No.

State

Social Security No.:

Other Licenses Held

State

## AGENT INFORMATION (IF APPLICABLE):

Applicant Name:

Company Name:

Phone No:

Fax No:

E-mail Address:

Address:

City:

Zip Code:

## PROPERTY OWNER INFORMATION:

Property Owner:

Company Name:

Phone No:

Fax No:

E-mail Address:

Address:

City:

Zip Code:

*I have read and understand the obligations regarding the filing and processing of the attached application. Further, the information submitted as part of this application, including maps, plans, drawings, statements and answers contained herein, are in all respects true and correct. I HEREBY CERTIFY that I am the legal property owner of record or his/her authorized representative and acknowledge and authorize the person(s) named above as applicant and agent to represent me and bind me in all matters concerning this Sex-Oriented Business Permit. I approve of the action requested.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION TYPE - check appropriate permits requested:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Sex-Oriented Bookstore             | <input type="checkbox"/> Sex-Oriented Cabaret                | <input type="checkbox"/> Sex-Oriented Theater<br>(Live Performances) |
| <input type="checkbox"/> Sex-Oriented Motion Picture Arcade | <input type="checkbox"/> Sex-Oriented Motion Picture Theater | <input type="checkbox"/> Sex-Oriented Retail Establishment           |

Date Received: \_\_\_\_\_ Case Number: \_\_\_\_\_

**BUSINESS ENTITY INFORMATION**

Name:

**Type:**  Sole Ownership  Partnership  Corporation  Joint Venture  Limited Liability Company  
 Limited Partnership  Trust  Other \_\_\_\_\_

Attach copy of Certificate of Limited Partnership, Articles of Organization (L.L.C.) or Articles of Incorporation.

Name of the Corp., L.L.C., or Partnership (as shown in above documents):

State of Registration	Registration Number	Date of Registration
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If a Corporation, include the names and addresses of each Officer, Director and each Stockholder holding more than five (5) percent of the stock in the Corporation. If a Partnership or LLC, include the names, residence addresses & dates of birth of each of the partners, including limited partners or members. Attach additional sheets if necessary.

<b>1 Name</b>		<b>Home Address</b>		
<b>Other Names Used</b>		<b>Previous Address(es) Last Five (5) Years</b>		
<b>City</b>		<b>State</b>	<b>Zip</b>	<b>Date of Birth</b>
<b>Driver's License No. / State</b>		<b>Social Security No.</b>		<b>Phone No.</b>
<b>Previous Employers Last Five (5) Years</b>		<b>Previously owned or operated a sex-oriented business? Where? When?</b>		

<b>2 Name</b>		<b>Home Address</b>		
<b>Other Names Used</b>		<b>Previous Address(es) Last Five (5) Years</b>		
<b>City</b>		<b>State</b>	<b>Zip</b>	<b>Date of Birth</b>
<b>Driver's License No. / State</b>		<b>Social Security No.</b>		<b>Phone No.</b>
<b>Previous Employers Last Five (5) Years</b>		<b>Previously owned or operated a sex-oriented business? Where? When?</b>		

<b>3 Name</b>		<b>Home Address</b>		
<b>Other Names Used</b>		<b>Previous Address(es) Last Five (5) Years</b>		
<b>City</b>		<b>State</b>	<b>Zip</b>	<b>Date of Birth</b>
<b>Driver's License No. / State</b>		<b>Social Security No.</b>		<b>Phone No.</b>
<b>Previous Employers Last Five (5) Years</b>		<b>Previously owned or operated a sex-oriented business? Where? When?</b>		

Have any Applicants, Owners, Operators, Officers, Directors, or Stockholders holding five (5) percent or more of the stock in the Corporation or L.L.C., or any Partners or limited Partners of the Partnership been convicted of a crime?  Yes  No  
If yes, provide individual's name, describe offense, where, and date of offense below.

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**DETAILED DESCRIPTION OF SERVICES PROVIDED AND HOURS OF OPERATION**

Applicant must provide a detailed description of the type of services and entertainment and hours of operation.

Will there be Live Entertainment:  Yes  No

Please provide a detailed description of the proposed business activity:

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Proposed Maximum Number of People Working at this Location: \_\_\_\_\_  
(all entertainers, security officers, bartenders, etc. including employees, independent contractors, proprietors, and volunteers). Detail below:

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Proposed Maximum Number of Patrons: \_\_\_\_\_

Proposed Hours of Operation:

Start Time: \_\_\_\_\_ A.M./P.M. End Time: \_\_\_\_\_ A.M./P.M.

Proposed Days of Operation:

Sun \_\_\_ Mon \_\_\_ Tues \_\_\_ Wed \_\_\_ Thurs \_\_\_ Fri \_\_\_ Sat \_\_\_

Is this a new building: \_\_\_\_\_

Will you be charging an admission fee?

Yes  No Start Time of Admission Fee: \_\_\_\_\_ Amount of Admission Fee: \$ \_\_\_\_\_

**Will food or beverages be sold?**  Yes  No.

If yes, please ensure that any applicable permits have been obtained from the Orange County Health Agency.

**Will alcoholic beverages be sold?**  Yes  No If yes, please provide Alcohol License Type \_\_\_\_\_

The following must be initialed by the Business Owner\*:

- \_\_\_\_\_ 1. I have received and reviewed a copy of Chapter 18.54 (Sex-Oriented Businesses) of the Anaheim Municipal Code and the Information checklist relating to the Sex-oriented Business.
- \_\_\_\_\_ 2. I have submitted a site plan with this application designating the building and/or unit proposed for the proposed Sex-oriented business, and a dimensional interior floor plan depicting how the business will comply with all applicable requirements of Chapter 18.54 of the Anaheim Municipal Code. (AMC 18.54.030.030.0304)
- \_\_\_\_\_ 3. I have submitted a letter with this application, describing the proposed business and explaining in detail how the business will satisfy the applicable requirements of the Anaheim Municipal Code Section 18.54.030.050. (AMC 18.54.030.030.0303)
- \_\_\_\_\_ 4. I am familiar with and understand the provisions of Chapter 18.54 applicable to the proposed Sex-oriented Business, including the following:
  - i. It is a misdemeanor for any person under the age of eighteen or any obviously intoxicated person to enter or remain on the premises of a Sex-Oriented Business at any time. A sign giving notice of this provision must be prominently posted at each entrance of the business. Every person having responsibility for the operation of the Sex-Oriented Business who, with knowledge that a person is a minor (under the age of eighteen), or who fails to exercise reasonable care in ascertaining the true age of a minor, knowingly allows such minor to enter or remain on the premises of the business is guilty of a misdemeanor. It is a misdemeanor for any person having responsibility for operation of a Sex-Oriented Business to allow any obviously intoxicated person to enter or remain on the premises of the business. (AMC 18.54.030.050.0514; 18.54.040.020)
- \_\_\_\_\_ 5. A Sex-Oriented Business Permit is valid from the date of permit approval as long as the applicant and Sex-Oriented Business remains in compliance with the conditions of the permit and provisions of Chapter 18.54 of the Anaheim Municipal Code. (AMC 18.54.050)
- \_\_\_\_\_ 6. Any change in the nature or composition of the Sex-Oriented Business from one type of Sex-Oriented Business use to another type of Sex-Oriented Business use will render the Permit null and void. (AMC 18.54.070.040)
- \_\_\_\_\_ 7. A Sex-Oriented Business Permit is valid only for the exact location specified in the Permit. (AMC 18.54.070.050)
- \_\_\_\_\_ 8. The Sex-Oriented Business Owner must allow officers of the City of Anaheim and their authorized representatives to conduct reasonable unscheduled inspections of the premises of the Sex-Oriented Business for the purpose of ensuring compliance with the law at any time the Sex-Oriented Business is open for business or is occupied; provided that identification of the City representative may be required (Anaheim Municipal Code subsection 18.54.080.010).

I understand that providing incorrect, false or misleading information is grounds for denial of this application and revocation for the sex-oriented business permit. I understand that the operation of the aforementioned business must comply with the provisions of Chapter 18.54 of the Anaheim Municipal Code. (AMC 18.54.080.020.0202)

I declare under penalty of perjury that I am the owner\* of the proposed sex-oriented business, that all of the information upon this application, including the information submitted with this application, is true and correct to the best of my knowledge and belief. (AMC 18.54.030.030.0301)

\_\_\_\_\_  
Business Owner Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\* the "Owner" (i) is the sole proprietor of the Sex-Oriented Business; or (ii) any general partner of a partnership which owns and operates the Sex-Oriented Business; or (iii) the owner of a controlling interest in a corporation which owns and operates the Sex-Oriented Business; or (iv) the person designated by the officers of a corporation to be the Permit holder for the Sex-Oriented Business owned and operated by the corporation.