



**ANAHEIM FIRE & RESCUE**  
**Community Risk Reduction Section**  
201 S. Anaheim Blvd., #300  
Anaheim, CA 92805  
(714) 765-4040  
firedevelopment@anaheim.net



## **CONSTRUCTION PLAN SUBMITTAL INFORMATION**

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### **To submit plans by US Mail:**

The following items will be required to submit plans by US Mail:

1. Three (3) sets of plans.
2. A Plan Review Application with complete addresses for Contractor and Billing Party that includes city, state, and zip code.
3. Check made payable to: City of Anaheim
4. A self-addressed stamped envelope large enough for return of plans. If you would like your plans returned via FedEx or UPS, an account number must be provided.

### **To submit plans electronically:**

Electronic submittal of plans will be processed as follows:

1. Email a Plan Review Application and plans in a PDF file format to [firedevelopment@anaheim.net](mailto:firedevelopment@anaheim.net).
2. Contact will be made by telephone to obtain credit card information once plans are received. The City of Anaheim accepts Visa, Master Card or Discover. We do not accept American Express credit cards.
3. Mail in three (3) hard copies of the plans after the electronic submittal has been processed and a case number has been issued. Provide self-addressed stamped envelope large enough for return of plans. If you would like your plans returned via FedEx or UPS, an account number must be provided.

### **Please mail plans to:**

Anaheim Fire & Rescue  
Attn: Construction Plan Review  
201 S. Anaheim Blvd., Suite 300  
Anaheim, CA 92805

### **To submit or pick up plans in person:**

Please contact our receptionist at (714) 765-4040 between the hours of 8:00 A.M. to 5:00 P.M. Monday through Friday to schedule an appointment to submit plans or to inquire about over the counter plan review.

You will be notified when plans are approved via email and stamped hard copy plans will be returned.

To schedule an inspection once your plans are approved, call (714) 765-5041, between the hours of 8:00 A.M. to 5:00 P.M. Calls received between 8:00 A.M. and 2:00 P.M. will be placed on the next day's inspection request list. Calls received after 2:00 P.M. will be placed on the inspection request list two business days following receipt of the call.

For applicable plan check and permit fees refer to Resolution 2020-052

To Request this brochure in an alternative format, please call (714) 765-4045 or TTY (714) 765-5125. The City prohibits discrimination on the basis of race, color or national origin in programs, services and activities.



**ANAHEIM FIRE & RESCUE  
COMMUNITY RISK REDUCTION**

FPI# \_\_\_\_\_

201 S. Anaheim Blvd., #300  
Anaheim, CA 92805

**PLAN REVIEW APPLICATION**

SITE ADDRESS: \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

LICENSED PROFESSIONAL NAME: \_\_\_\_\_ LIC. PROF.PHONE#: \_\_\_\_\_

LICENSED PROF. ADDRESS: \_\_\_\_\_ CONTRACTOR LIC#: \_\_\_\_\_

LICENSED PROF. EMAIL: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_

APPLICANT PH: \_\_\_\_\_

BILLING PARTY (IF DIFFERENT FROM PROF.): \_\_\_\_\_

BILLING ADDRESS, CITY& ZIP: \_\_\_\_\_ BILLING PARTY PH#: \_\_\_\_\_

\* - Indicates a required field - select one

**Commercial \***

**Residential-Multi Family \***

**Residential-Single Family \***

**Aboveground Storage Tanks (Including LPG Tanks)-\$343**

(Planning/Zoning approval required)

# of Tanks: \_\_\_\_\_

Volume: \_\_\_\_\_

**Alternate Materials & Methods-\$36**

**Battery System-\$170**

**Carbon Dioxide Beverage Dispensing Systems-\$376**

**Compressed Gases (Includes Medical Gases)-\$186**

**Fire Alarm Systems (Includes Waterflow Monitoring Systems)**

*(NOTE: The following devices will be considered applicable  
For the purpose of billing: smoke detectors, heat detectors,  
duct detectors, manual pull stations, tamper switches,  
waterflow switches, and all notification appliances).*

# of Actual Devices: \_\_\_\_\_

System size: \_\_\_\_\_

**Fire Extinguishing Systems-\$205**

Number of Nozzles: \_\_\_\_\_

Number of Systems: \_\_\_\_\_

**Fire Pumps-\$323**

**Fire Sprinkler System** (Complete, not including underground or standpipes)

Underground Fire line addition? Yes No

Fire Pump: Yes No

Sprinkler Type: \_\_\_\_\_

NFPA Standard: \_\_\_\_\_

# of Risers: \_\_\_\_\_

# of Systems: \_\_\_\_\_

# of Sprinkler heads: \_\_\_\_\_

System Size: \_\_\_\_\_

**Fire Sprinkler Tenant Improvements**

Underground Fireline addition?: Yes No

Fire Pump?: Yes No

Sprinkler Type: \_\_\_\_\_

NFPA Design Standard: \_\_\_\_\_

Number of Risers: \_\_\_\_\_

# of Sprinklers: \_\_\_\_\_

System Size: \_\_\_\_\_

**Flammable and Combustible Liquids-\$292**

**Fuel Modification-\$264**

**Hazardous Materials-\$299**

**High-Piled Combustible Storage-\$370**

*(Must provide electronic PDF of plans prior to permit issuance)*

Aisle Width: \_\_\_\_\_

Area (Sq Ft): \_\_\_\_\_

Commodity Class: \_\_\_\_\_

Racks? Yes No Shelves? Yes No

Solid Pile? Yes No

**Public Water Improvement Plans-\$72**

**Site Plan Review** (Includes fire master plans, emergency access, and hydrant locations)-\$65

**Standpipe Systems -\$307**

Wet or Dry? \_\_\_\_\_

**Underground Private Fire Service Mains and their Appurtenances-\$340**

*\*Construction permit fee includes plan check, initial inspection, and one re-inspection.*

**Expedited/OTC Plan Check (Double the listed fee)**

***Requires approval from AFD to allow request***

APPLICANT SIGNATURE: \_\_\_\_\_

Make checks payable to: CITY OF ANAHEIM

To schedule an inspection, call (714) 765-5041, between the hours of 8:00 A.M. to 5:00 P.M.

For applicable plan check and permit fees refer to Resolution 2023-052

**FOR OFFICE USE ONLY:**

Amount Due/Received: _____	Date: _____	Check No.: _____	Credit Card: _____
Online Payment Information Emailed: _____			