



**CITY OF ANAHEIM
MODIFICATION OF OCCUPANCY FOR
SHORT-TERM RENTAL PERMIT**
200 S. Anaheim Blvd. #136, Anaheim, CA 92805
P.O. Box 61042, Anaheim, CA 92803-6142
(714) 765-5194

Applications are
accepted in person
Mon-Fri 8AM-2 PM

Chapter 4.05-Anaheim Municipal Code

MODIFICATION Date: _____ Temporary Change Permanent Change

PART 1: NAME AND ADDRESS OF SHORT TERM RENTAL PROPERTY

Business Name or Legal Name of Owner of STR Property (as listed on Grant Deed) if Lessee, Legal Name of Lessee			
Property Address			
City ANAHEIM	State CA	Zip	REG Permit No.

PART 2: SHORT-TERM RENTAL OPERATOR INFORMATION

Primary Owner, Partner, Officer or Authorized Agent Information:			
Last Name	First Name	Middle	
Alias or Maiden Names			
Home Address			
City	State	Zip	Phone

PART 3: MODIFICATION TO SHORT TERM RENTAL OCCUPANCY MAXIMUM

I hereby voluntarily **permanently** reduce the maximum number of occupants from the current occupancy of _____ to _____, effective as of _____.

Property Owner's Initials Date

I hereby voluntarily **temporarily** reduce the maximum number of occupants from the current occupancy of _____ to _____, while I complete the Fire Sprinkler permitting process. I understand that I must be actively working with the Anaheim Fire Department based upon the A.M.C. 4.05.100.010.0103 (3) as it requires the installation of Fire Sprinklers to my Short-Term Rental Property to be completed no later than August 11, 2021. I agree once the installation is complete, I will notify the City in writing with proof of compliance to restore the originally approved occupancy.

Property Owner's Initials Date

Fire Permit Number: _____

I have **no change** in occupancy as my property is in **full compliance** and has finalized the Fire Sprinkler installation. I have attached a copy of the approved Fire Permit.

Property Owner's Initials Date

Fire Permit Number: _____

PART 4: APPLICATION SUBMITTAL REQUIREMENTS:

1. Include ALL online advertising links below indicating the modified maximum occupancy.

2. **Non-Refundable Application Fee of \$249.00**
Please make check payable to: **CITY OF ANAHEIM**

PART 5: CERTIFICATION

Individuals executing this Application and Certification on behalf of a corporation, partnership, L.L.C. or other entity or organization represent and warrant that they are duly authorized to execute and deliver this Application and Certification on behalf of such entity or organization and that this Application and Certification is binding upon the same in accordance with its terms.

I have read and understand all regulations pertaining to the operation of a short-term rental, as set forth in Chapter 4.05 of the Anaheim Municipal Code, including the city's business license requirements and the city's transient occupancy tax requirements and that I am responsible for compliance with all such regulations and requirements. I understand that an incomplete application may result in the denial of my short-term rental permit. **I hereby certify under the penalty of perjury that the information given is true and correct. I understand that providing false information or withholding information, including any criminal record, is grounds for denial or revocation of my permit and may subject me to criminal prosecution. I do hereby authorize the City of Anaheim, its agents and employees to seek verification of the information contained on this application. I further understand that I may not conduct the activity applied for until a permit has been granted, and that a copy of the City Ordinances regulating Short-Term Rental Permits is available to me in the City Clerk's Office or over the Internet at www.anaheim.net (Chapter 4.05 of the Anaheim Municipal Code).**

Signature

Date

Print Name and Title

OFFICE USE ONLY

DATE RECEIVED _____ BY _____

TRANSMITTED TO DEPARTMENTS: DATE _____ BY _____
REVIEWED BY: _____

PLANNING DEPARTMENT
(Zoning Division) DATE _____ Recommendation _____ BY _____

Code Enforcement Division DATE _____ Recommendation _____ BY _____