

# City Attorney

---

## **Description:**

The City Attorney's Department provides legal advice and services to the City Council, City officials, staff, departments, boards, commissions and related City entities and enterprises; protects the interests of the City and its taxpayers; and assures that actions by or on behalf of the City and its related entities are in accordance with all applicable legal requirements. The department represents the City, its officers and employees in civil litigation matters; prepares contracts, ordinances, resolutions and other legal documents involving the City or its related entities; and is responsible for the criminal prosecution of all misdemeanor and infraction offenses occurring within the jurisdictional limits of the City.

## **Department Mission Statement:**

The mission of the City Attorney's Department is to provide the highest quality legal services to the City at the lowest possible cost to the taxpayers; to provide sound and objective legal advice and representation to City officials and staff; to earn and keep the respect and trust of those for whom and with whom we work; and to act in accordance with the highest ethical and professional standards.

## **Goals:**

- To provide high quality legal services to the City, and its officials, staff, departments, boards, commissions and related City entities and enterprises.
- To effectively prosecute misdemeanor and infraction offenses within the jurisdiction of the City Attorney.
- To effectively control the costs of all legal services provided to the City.

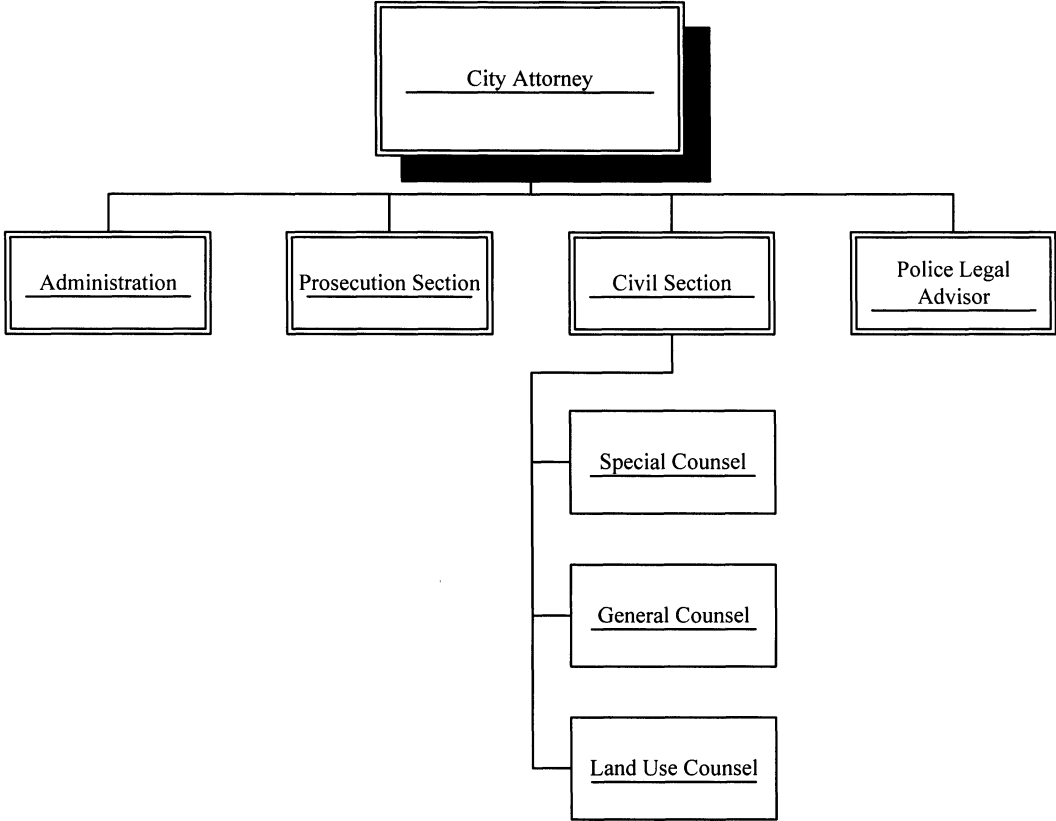
## **Significant Changes:**

- None to report.

<b>Budget Summary:</b>	<b>FY 2003/04</b>	<b>FY 2004/05</b>	<b>FY 2005/06</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>
Civil	\$ 2,913,670	\$ 2,995,884	\$ 3,161,524
Prosecution	1,369,844	1,381,401	1,539,204
Department Expenditure Total	<u>\$ 4,283,514</u>	<u>\$ 4,377,285</u>	<u>\$ 4,700,728</u>

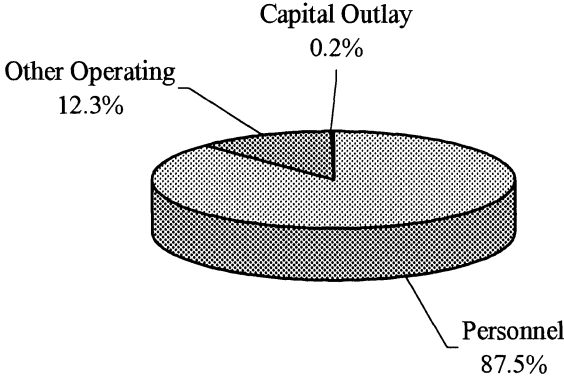
# City Attorney

---

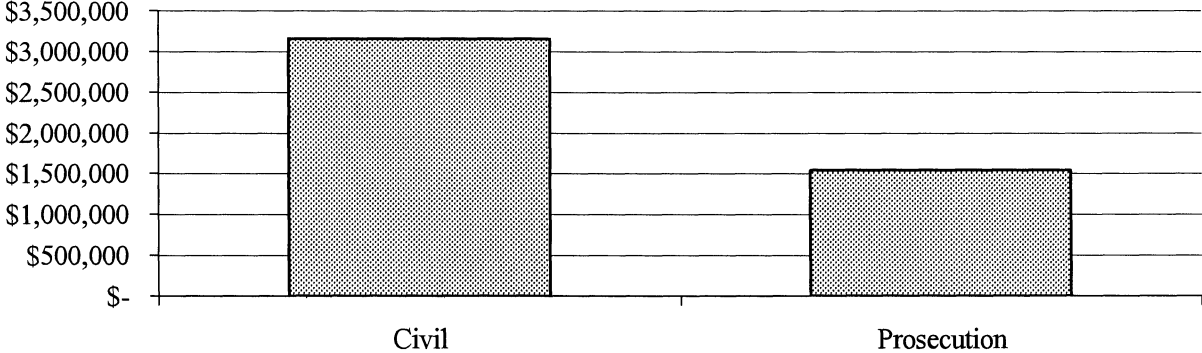


# City Attorney

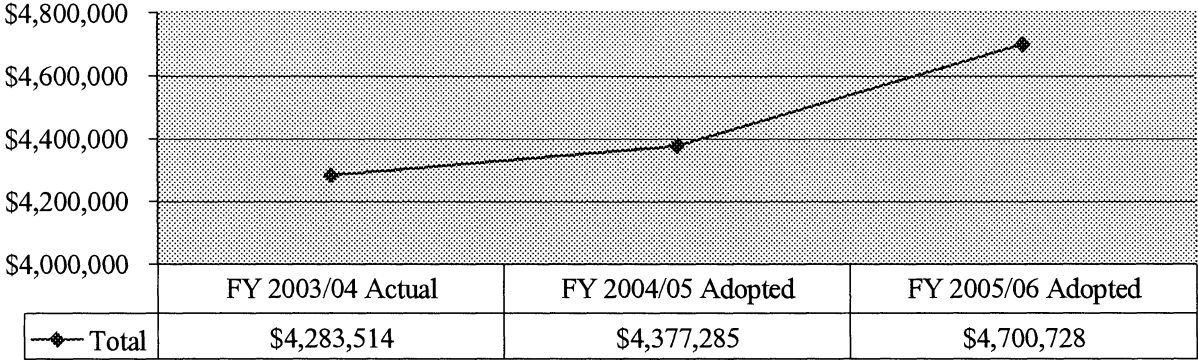
**City Attorney FY 2005/06 Operating Budget of \$4,700,728**



**City Attorney FY 2005/06 Operating Budget by Division**



**City Attorney FY 2003/04-2005/06 Operating Expenditure History**



# City Attorney

---

## Civil Division

### Mission Statement/Description:

The Civil Division provides legal advice and services relating to property development, zoning, subdivision, redevelopment, housing, public utilities, administrative and general matters, including the preparation of ordinances, resolutions, contracts, franchises and legal opinions. The Civil Division also represents the City, its officials and employees in litigation, personnel and workers' compensation matters, advises departments of changes in applicable law and monitors the work of specialized outside counsel.

### Fund Support:

The Civil Division is supported by the General Fund.

### FY 2005/06 Objectives:

- Provide quality, timely and proactive legal services to the City Council, its boards and commissions, and to all City departments and staff.
- Effectively control costs of all normal legal services by performing services within budget limits.
- Handle at least eighty-five percent of all new litigation matters with in-house attorney staff.
- Provide in-house legal services for lower costs than such services could be provided by outside counsel.

---

### Performance Measures:

	FY 2003/04 Actual	FY 2004/05 Adopted	FY 2005/06 Adopted
<b>Efficiency:</b>			
Expenditures for legal services as a percentage of the budgeted amount.	97.8%	100%	100%
Hourly cost for in-house attorney services compared to average cost for outside counsel services.	\$96.18 vs. \$309.00	\$95.00 vs. \$330.00	\$99.75 vs. \$346.50
<b>Workload:</b>			
Number of cases resolved annually compared to number of new cases filed.	76/44	70/68	45/69

---

### Budget Summary:

	FY 2003/04 Actual	FY 2004/05 Adopted	FY 2005/06 Adopted
Personnel	\$ 2,361,683	\$ 2,447,416	\$ 2,631,845
Other Operating	532,397	528,468	522,679
Capital Outlay	19,590	20,000	7,000
Total Expenditures	<u>\$ 2,913,670</u>	<u>\$ 2,995,884</u>	<u>\$ 3,161,524</u>

# City Attorney

---

## Prosecution Division

### Mission Statement/Description:

The mission of the Prosecution Division is to protect the health, safety and welfare of the public through the effective prosecution of misdemeanor and infraction offenses within the jurisdiction of the Anaheim City Attorney in accordance with ethical obligations and professional standards.

### Fund Support:

The Prosecution Division is supported by the General Fund and the Community Development Block Grant Fund.

### FY 2005/06 Objectives:

- Effectively prosecute misdemeanor and infraction offenses within the jurisdiction of the Anaheim City Attorney.
- Provide proactive advice and training to law enforcement personnel to aid in the effective prosecution of criminal cases.
- Provide all prosecution services within established budgetary amounts.

---

### Performance Measures:

	FY 2003/04 Actual	FY 2004/05 Adopted	FY 2005/06 Adopted
<b>Outcome/Effectiveness:</b>			
Number of criminal cases filed annually.	9,692	9,950	9,750
Percentage of case filings prosecuted within statutory and constitutional time limits.	100%	100%	100%
Number of attorney contacts with law enforcement personnel providing advice or training.	822	450	675
<b>Efficiency:</b>			
Cost of legal services as a percentage of cost budgeted for services.	100%	100%	100%
Number of cases dismissed for lack of an available prosecutor.	0	0	0
<b>Workload:</b>			
Average number of cases handled by each prosecutor per year.	1,212	1,244	1,220

# City Attorney

---

## Prosecution Division (continued)

<b>Budget Summary:</b>	<b>FY 2003/04</b>	<b>FY 2004/05</b>	<b>FY 2005/06</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>
Personnel	\$ 1,303,437	\$ 1,312,074	\$ 1,478,242
Other Operating	57,038	57,327	57,462
Capital Outlay	9,369	12,000	3,500
Total Expenditures	<u>\$ 1,369,844</u>	<u>\$ 1,381,401</u>	<u>\$ 1,539,204</u>